



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3099929980 to Rush Truck Centres of Canada for the Supply and Delivery of Five (5) Latest Model Conventional Cab And Truck Chassis Low Profile Fleet Services

Date: November 4, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3099929980

Description:

For the Supply and Delivery of Five (5) Latest Model Conventional Cab And Truck Chassis Low Profile With Dual Rear Wheels Complete With An 18' Van Body, 26,000 LBS (11,793 KG) GVWR, with option to purchase an additional One (1) unit in 2022, Five (5) units in 2023, Three (3) units in 2024 and One (1) unit in 2025, pending budget availability. Upon Award of this RFQ, the Vendor and the City will have a Contract from date of award for a period of five (5) years, all in accordance with the terms, conditions, and specifications contained in this RFQ and any applicable City policy.

Recommended Supplier:

Rush Truck Centres of Canada

Contract Award Value (2021-2022):

\$1,080,089 net of all applicable taxes and charges
\$1,220,501 including HST and all applicable charges
\$1,099,099 net of HST recoveries

Contract Award Value (2022-2026) (Optional):

\$2,319,640 net of all applicable taxes and charges
\$2,621,193 including HST and all applicable charges
\$2,360,466 net of HST recoveries

Contract Award Value (2021-2026) (Total Potential Contract Award):

\$3,399,729 net of all applicable taxes and charges

\$3,841,694 including HST and all applicable charges
\$3,459,565 net of HST recoveries

Contract is expected to start on date of award and end on October 31, 2026.

The above cost calculations reflect a 3% CPI adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report for the full term is \$3,399,729 net of all applicable taxes and charges. The total potential cost to the City for the full term is \$3,459,564 net of HST recoveries.

Funding for the mandatory purchases is available in the 2021 Approved Capital Budget for Fleet Services and funding for 2022-2025, if applicable, will be requested in future Capital Budget Submissions for Fleet Services. Funding details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract:

Division/Account	2021 - 2022 (net of HST recoveries)	Optional 2022 - 2023 (net of HST recoveries)	Optional 2023 -2024 (net of HST recoveries)	Optional 2024 - 2025 (net of HST recoveries)	Optional 2025 - 2026 (net of HST recoveries)
Toronto Water – Fleet Replacement CFL038	\$1,099,099	\$226,414	\$1,166,034	\$720,609	\$247,409
Total Price	\$1,099,099	\$226,414	\$1,166,034	\$720,609	\$247,409
Grand total (net of HST Recoveries)					\$3,459,565

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

CALL SUMMARY

Solicitation Issued: August 31, 2021
Number of Addenda Issued: One (1)
Number of Bids: One (1)

Solicitation Closed: September 28, 2021

Table 2: Summary of Bids Received for Ariba Document No. 3099929980 including bid price;

Supplier Name	Bid Price (including H.S.T.)
Rush Truck Centres of Canada	\$1,220,501

DIVISION CONTACTS

Sabrina Dipietro, Manager, Purchasing Goods & Services, 416-397-4809,
Sabrina.Dipietro@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.
Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Procurement Officer