



BID AWARD PANEL CONTRACT AWARD

Award of Sourcewell Solicitation Number 042221-SIE to Siemens Canada Limited for the Supply and Delivery of Electric Vehicle Equipment and Related Services for Fleet Services

Date: December 2, 2021
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Sourcewell Request for Proposal Number 042221-SIE

Description:

After reviewing the Sourcewell Request for Proposal (RFP) No. 042221, Fleet Services will leverage on this Sourcewell Contract with Siemens Industry Inc. and issue a contract to their local distributor, Siemens Canada Limited for the non-exclusive supply and delivery of Three-Hundred (300) various electric equipment and related services every year from 2022 to 2025.

Should the option year renewal be extended by Sourcewell for the final year, Fleet Services may purchase Three-Hundred (300) units in 2026. The term of this contract is for four (4) years with the option to extend for one (1) additional one-year term under the same terms and conditions from date of award to July 20, 2026.

Recommended Supplier:

Siemens Canada Limited

Initial Contract Award Value (From the date of award to July 20, 2025)

\$5,625,667 net of all applicable taxes and charges

\$6,357,004 including all applicable taxes and charges

\$5,724,679 net of HST recoveries

Potential Optional Year Award Value (July 21, 2025 to July 20, 2026)

\$1,288,385 net of all applicable taxes and charges

\$1,455,875 including all applicable taxes and charges

\$1,311,060 net of HST recoveries

Total Potential Contract Award Value (From the date of award to July 20, 2026)

\$6,914,052 net of all applicable taxes and charges

\$7,812,879 including all applicable taxes and charges

\$7,035,739 net of HST recoveries

Contract is expected to start from date of award and expire on July 20, 2025. This contract may be extended for a fifth year at discretion of the Sourcewell to July 20, 2026.

FINANCIAL IMPACT

The total potential contract award identified in this report for the full term including one optional term is \$6,914,052 net of all taxes, and \$7,812,879 including all applicable taxes and charges. The total potential cost to the City including optional term is \$7,035,739 net of HST recoveries.

Funding is available in the 2021 Approved Capital Budget for Fleet Services. Additional funding, as required, will be requested in the 2022-2025 Capital Budget Submissions for Fleet Services. If the optional term is exercised, then additional funding will be requested in the 2026 Capital Budget Submission for Fleet Services. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Account	2021-2022 (net of HST recoveries)	2022-2023 (net of HST recoveries)	2023-2024 (net of HST recoveries)	2024-2025 (net of HST recoveries)	Optional 2025-2026 (net of HST recoveries)
CFL068	\$872,542 (Est. \$378K in '21)	\$1,342,672	\$1,464,665	\$2,044,800	\$1,311,060
Total Price	\$872,542	\$1,342,672	\$1,464,665	\$2,044,800	\$1,311,060
Grand Total Price (net of HST Recoveries)					\$7,035,739

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: March 4, 2021 **Solicitation Closed:** April 22, 2021
Number of Addenda Issued: Eight (8)
Number of Bids: Forty-Nine (49)

DIVISION CONTACTS

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COMMENTS

The City of Toronto is utilizing the Sourcwell Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met:

- a. The firm recommended for award is the highest scoring Proponent based on the evaluation criteria included in the Call and meeting the requirements of the Call and City of Toronto's;
 - b. the appropriate Division has reviewed the Sourcewell submission and found the price to be reasonable, within available budget and concurs with the recommendation;
 - c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
 - e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.
 - f. the resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;
 - g. the same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;

Additional details and information for the above Call is on the file in the Purchasing & Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Procurement Officer