



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3015166744 to DTAH Architects Limited for Professional and Technical Services for the New Bluffer's Park East Washroom and Exterior Work for Parks, Forestry and Recreation

Date: December 9, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 1

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal, Ariba Document Number 3015166744, Contract Number 21-PFR-184

Description:

To provide Professional and Technical Services for the New Bluffer's Park East Washroom and Exterior Work on behalf of the Parks, Forestry & Recreation Division of the City of Toronto.

Recommended Supplier:

DTAH Architects Limited

Contract Award Value:

\$584,220 net of all applicable taxes and charges
\$660,169 including HST and all applicable charges
\$594,502 net of HST recoveries

Contract is expected to start from the date of award and end on December 31, 2024.

FINANCIAL IMPACT

The total contract award identified in this report is \$660,169 including all applicable taxes and charges. The total cost to the City is \$594,502 net of HST recoveries.

Funding for this project is included in the 2021 Council Approved Capital Budget and 2022-2030 Capital Plan for Parks, Forestry, and Recreation as summarized in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Date of Award to December 31, 2021	January 1, 2022 to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	Total (Net of HST Recoveries)
CPR126-49-03	CAMP (SGR) Special Facilities (SF) Building & Structures	\$ 14,502	\$300,000	\$230,000	\$50,000	\$594,502

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: July 15, 2021 **Solicitation Closed:** August 12, 2021
Number of Addenda Issued: Five (5)
Number of Bids: Five (5)

Table 2: Summary of Bids Received:

Supplier Name
Atria Architects & Engineers Inc.*
Bortolotto Design Architect Inc.
Cherie Ng Architect Inc.*
DTAH Architects Limited**
Forsat Group Inc.*

* Supplier did not meet the minimum technical threshold

**Pursuant to the Request for Proposal document the contract award value includes contingency

Range of Scores:
25.18 - 81.88

DIVISION CONTACTS

Sabrina Dipietro, Manager, Infrastructure & Development Services, Purchasing Client Services, Purchasing and Materials Management Division, Telephone: 416-397-4809, Sabrina.Dipietro@toronto.ca

Alex Mut, Manager, Construction Management and Capital Projects, Parks, Forestry and Recreation Division, Telephone: 416-392-8177, Alex.Mut@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer