



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3116718097 to Sani Gear Inc. for the provision of a care and maintenance program for Firefighting Structural Bunker Suits for the City of Toronto's Toronto Fire Services Division.

Date: December 16, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3116718097

Description:

For the provision of a care and maintenance program for Firefighting Structural Bunker Suits for the City of Toronto's Toronto Fire Services (TFS) Division, for a period of one (1) year from date of award, with the option to renew the contracts for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the Fire Chief and General Manager – Emergency Management, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Sani Gear Inc.

Contract Award Value:

\$830,466 net of all applicable taxes and charges
\$938,427 including HST and all applicable charges
\$845,082 net of HST recoveries

The contract is expected to start on January 1, 2022, and end on December 31, 2022.

Option Year 1 (January 1, 2023, to December 31, 2023)

\$855,380 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$966,579 including all applicable taxes and charges
\$870,435 net of HST recoveries

Option Year 2 (January 1, 2024, to December 31, 2024)
\$881,041 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$995,577 including all applicable taxes and charges
\$896,548 net of HST recoveries

Option Year 3 (January 1, 2025 to December 31, 2025)
\$907,473 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$1,025,444 including all applicable taxes and charges
\$923,444 net of HST recoveries

Option Year Four from January 1, 2026 to December 31, 2026
\$934,697 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$1,056,207 including all applicable taxes and charges
\$951,147 net of HST recoveries

The total potential contract award identified in this report for both contract awards, including all options years is \$4,409,057 net of all taxes and \$4,982,234 including all applicable taxes and charges. **The total Potential cost to the City for both contract awards, including all option years, is \$4,486,656 net of HST recoveries.**

The above cost calculations a 3% CPI adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$4,982,234 including all applicable taxes and charges. The total potential cost to the City is \$4,486,656 net of HST recoveries.

Funding in the amount of \$845,082 net of HST recoveries is included in the 2022 Operating Budget Submission for Toronto Fire Services.

Should the City choose to exercise its option to renew for the additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2023 – 2026 annual Operating Budget Submissions for Toronto Fire Services. Funding details are provided in Table 1 below.

Table 1: Financial Impact Summary Recommended Contracts

Cost Centre/Cost Element	Initial Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total Contract Term, Net of HST
	January 1, 2022 to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025	January 1, 2026 to December 31, 2026	Total
FR0019 / 2665	\$845,082	\$870,435	\$896,548	\$923,444	\$951,147	\$4,486,656

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: October 20, 2021

Solicitation Closed: November 19, 2021

Number of Addenda Issued: one (1)

Number of Bids: one (1)

Table 2: Summary of Bids including bid price:

Supplier Name	Bid Price (excluding H.S.T.)
Sani Gear Inc.	\$692,055.00

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for the award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within the available budget and concurs with the recommendation;
- c. the total contract value is less than 20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer