

Amendment to Blanket Contract Number 47020198 issued to Municipal Maintenance Inc. for the Mechanical Litter Removal Services

Date: March 2, 2021

To: Infrastructure and Environment Committee

From: General Manager, Solid Waste Management Services and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to request authority to amend Blanket Contract Number 47020198 issued to Municipal Maintenance Inc. for an additional amount of \$900,000 net of all taxes and charges, (\$915,840 Net of HST recoveries) increasing the contract value from \$8,268,979 (\$8,414,513 Net of HST Recoveries) to \$9,168,979 net of all applicable taxes and charges (\$9,330,353 Net of HST Recoveries). This amendment is required to address the underestimate in the overall contract value for the provision of winter service hours that was required for the duration of the five (5) years ending on December 31, 2021. The increase to the total contract target value is required to process the outstanding invoices for sidewalk and laneway cleaning through the continuation of the five (5) year contract.

Contract 47020198 was issued to Municipal Maintenance Inc. as a result of Request for Quotation Number 6033-16-3118 for the provision of mechanical litter removal from City sidewalks, gutters, sodded/hard surfaced boulevards, laneways, tree planters and from around the perimeter of bus shelters, litter receptacles and other street fixtures and other areas as instructed by the Contract Administrator for the area defined as Area A and Area B, west of Bathurst St to the City of Toronto limits in the west and from Steels Ave in the north to the City of Toronto limits in the south.

RECOMMENDATIONS

The General Manager of Solid Waste Management Services and the Chief Procurement Officer recommend that:

1. The Infrastructure and Environment Committee, in accordance with Section 71-11.1.C of the City of Toronto Municipal Code Chapter 71 (Financial Control

By-Law), grant authority to amend Blanket Contract Number 47020198 with Municipal Maintenance Inc., for the provision of mechanical litter removal services in the amount of \$900,000 net of all taxes and charges (\$915,840 Net of HST recoveries) revising the current blanket contract value from \$8,268,979 (\$8,414,513 Net of HST Recoveries) to \$9,168,979 net of all applicable taxes and charges (\$9,330,353 Net of HST Recoveries).

FINANCIAL IMPACT

The requested amendment to Contract 47020198 is \$900,000 net of all taxes and charges (\$915,840 Net of HST Recoveries) resulting in a new target value of \$9,168,979 net of all taxes and charges (\$9,330,353 Net of HST Recoveries).

The funds required in the Approved Solid Waste Management Services Operating Budgets from 2017 to 2020 were adjusted to reflect the annual funds spent on the contract. The required funds needed in 2021 to the end of the contract (December 31, 2021) are available in the 2021 Approved Solid Waste Management Services Operating Budget, therefore no additional funding from the Waste Management Reserve Fund would be required.

Table 1: Financial Impact Summary

Account Information	2021 \$ Amount (Net of HST Recoveries)
Cost Centre/Cost Element SW0718 – 4424	\$915,840

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

Bid Committee, at its meeting on October 5, 2016, granted authority to award Request for Quotation Number 6033-16-3118 to Municipal Maintenance Inc. for the Provision of Mechanical Litter Removal, in accordance with the Contract Details set out in the report dated September 23, 2016. A link to the related Bid Committee decision is provided below:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2016.BD104.3>

COMMENTS

To maintain the increased demand for enhanced litter vac services, service levels for sidewalk and laneway cleaning in Area A and Area B, over the past four years has annually averaged 31,547 hours of regular service, 2,384 hours of winter standby pay and 3,312 hours of winter seasonal work, totalling an annual average of 37,243 hours for contracted litter vac services. All hours are billed at the hourly rate outlined in the contract.

In winter months, contract litter vac services are utilized in what is referred to as Area A and Area B when seasonal staffing levels drop off. Daily service needs are evaluated on a day to day basis. Service is cancelled and standby is paid when temperatures drop below (minus) -10 degrees Celsius. The underestimate of winter service work required and utilized for the duration of the five (5) years until the end of 2021 is reflected in the requested amendment amount of \$900,000 net of all taxes and charges (\$915,840 Net of HST Recoveries).

Blanket Contract Number 47020198 expires on December 31, 2021 and a new RFQ with revised actual estimates for Mechanical Litter Removal Services will be in place to start in January 2022.

CONTACT

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SIGNATURE

Matt Keliher,
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Solid Waste Management Services

Michael Pacholok
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