

Property Standards Committee - Selection of Candidates for Interview

Date: March 25, 2021

To: Nominating Panel – Property Standards Committee

From: Interim City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the Property Standards Committee.

SUMMARY

The Nominating Panel – Property Standards Committee will select candidates for interview for appointment to the Property Standards Committee. Following interviews, the Nominating Panel will recommend nine candidates to City Council for appointment to the Property Standards Committee.

RECOMMENDATIONS

The Interim City Clerk recommends that:

1. The Nominating Panel – Property Standards Committee select 18 candidates listed in Table 1 of Confidential Attachment 1 for interview at its next meeting for appointment to the Property Standards Committee.
2. The Nominating Panel - Property Standards Committee direct that the confidential information contained in Confidential Attachment 1 and 2 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Property Standards Committee.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting held May 14 and 15, 2019, City Council appointed 8 members of the public to the Property Standards Committee for a term of office ending May 15, 2023 and until successors are appointed, and one member of the public for a term of office ending March 30, 2021 and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC7.4>.

At its meeting on February 26, 2019, City Council appointed seven individuals to the Tribunals Nominating Panel:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC3.5>

At its meeting on December 5, 2017, City Council appointed one candidate to the Toronto and East York Panel of the Property Standards Committee/Fence Viewer for a term of office ending on November 30, 2018 and until a successor is appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.CC35.1>

At its meeting held March 28 and 29, 2017, City Council appointed 8 members of the public to the Property Standards Committee for a term of office ending March 30, 2021 and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.CC27.10>.

COMMENTS

Composition of the Property Standards Committee

There are 16 public members on the Property Standards Committee who are appointed to four panels corresponding to the Community Council boundaries:

- Etobicoke York panel
- North York panel
- Scarborough panel
- Toronto and East York panel

Committee members must meet certain qualifications

In addition to the general eligibility requirements set out in the Public Appointments Policy, members are to:

- bring an understanding of the diverse neighbourhoods and communities across the city
- have a concern for the health and safety of City residents

- have an understanding of the Building Code Act; Municipal Code Chapter 629, Property Standards; building practices and tribunal processes
- have a clear understanding of the role of the committee
- not act as an agent for any appellant before the Property Standards Committee
- if possible, have previous experience as a member of a decision-making body
- be able to read and understand building plans, surveys and reports

Former Council members who served in the immediately preceding term of Council are ineligible for appointment as public members.

There are currently nine positions under consideration

The current vacancy on the Toronto and East York Panel is the result of the resignation of Robert Hedley on January 5, 2021.

The other eight positions under consideration are currently held by members whose terms end March 30, 2021, though members continue to serve until successors are appointed. These positions include:

- Etobicoke York panel - 2 public members
- North York panel - 2 public members
- Scarborough panel - 2 public members
- Toronto and East York panel - 2 public members

Candidates selected for interview will be asked to indicate their panel preferences as part of that process.

Terms of office

One public member will complete the term of office previously held by Robert Hedley on the Toronto and East York Panel, ending May 15, 2023 and until a successor is appointed.

The other eight public members appointed through this process will serve a term of office ending May 5, 2025, continuing to serve until successors are appointed.

The Building Code Act dictates the selection of the Chair

Section 15.6 (4) of the *Building Code Act, 1992* requires the Property Standards Committee to elect a Chair from amongst its members. There is currently no City-wide Chair and the Chair positions for each of the Etobicoke York, Scarborough, and Toronto and East York Panels are held by members whose terms are under consideration as part of this process. Therefore, the Committee will elect a City-wide Chair and any necessary Panel Chairs from amongst all members following the completion of this appointments process.

Committee members receive remuneration

All public members receive a full-day per diem of \$460 and half-day per diem (3.5 hours or less) of \$275 for hearings, business meetings and training sessions.

Each public member who is not the city-wide or a panel Chair will receive a stipend of \$1,500 per year, pro-rated on an annual basis from the time of appointment. The city-wide and Panel Chairs will receive an annual stipend of \$2,500, pro-rated on an annual basis from the time of appointment.

We have consulted with Municipal Licensing & Standards staff

Public Appointments Secretariat staff consulted with Municipal Licensing & Standards staff in March 2021 to discuss committee qualifications and the appointment process.

Outreach was conducted for these vacancies

The opportunity to join the Property Standards Committee is included as part of ongoing recruitment efforts. Targeted outreach to attract highly skilled and diverse candidates for this opportunity also included the use of social media, reaching out to candidates for other tribunal opportunities, and outreach via the Public Appointments e-update list.

Next steps - Interviews

Once the Nominating Panel - Property Standards Committee selects candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 15 minute interviews. Eighteen interviews at 15 minutes each plus deliberations will take approximately 5.5 hours to complete.

CONTACT

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SIGNATURE

John D. Elvidge
Interim City Clerk

ATTACHMENTS

Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Property Standards Committee

Confidential Attachment 2 – Diversity Information Summary for Current Public Members of the Property Standards Committee