

## **Property Standards Committee - Appointment of Public Members**

**Date:** April 8, 2021

**To:** Nominating Panel - Property Standards Committee

**From:** Interim City Clerk

**Wards:** All

### **REASON FOR CONFIDENTIAL INFORMATION**

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This report deals with personal matters about identifiable individuals who are being considered for appointment to the Property Standards Committee.

### **SUMMARY**

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The Nominating Panel – Property Standards Committee will conduct interviews and recommend nine candidates to City Council for appointment to the Property Standards Committee.

### **RECOMMENDATIONS**

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The Interim City Clerk recommends that:

1. The Nominating Panel – Property Standards Committee recommend that City Council appoint:

- a) 1 public member to the Toronto and East York Panel of the Property Standards Committee for a term of office ending May 15, 2023 and until a successor is appointed, and
- b) 2 public members to each of the Etobicoke York, North York, Scarborough, and Toronto and East York Panels of the Property Standards Committee for a term office ending May 5, 2025 and until successors are appointed.

2. City Council direct that the confidential information contained in Confidential Attachments 1, 2, 3, and 4 remain confidential in its entirety as it relates to personal

matters about identifiable individuals being considered for appointment to the Property Standards Committee.

## **FINANCIAL IMPACT**

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There are no financial implications arising from this report.

## **DECISION HISTORY**

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At its meeting held April 7, 2021, the Nominating Panel - Property Standards Committee selected 16 candidates for interview at its April 20, 2021 meeting:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.NP3.1>.

At its meeting held May 14 and 15, 2019, City Council appointed 8 members of the public to the Property Standards Committee for a term of office ending May 15, 2023 and until successors are appointed, and one member of the public for a term of office ending March 30, 2021 and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC7.4>.

At its meeting on December 5, 2017, City Council appointed one candidate to the Toronto and East York Panel of the Property Standards Committee/Fence Viewer for a term of office ending on November 30, 2018 and until a successor is appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.CC35.1>

At its meeting held March 28 and 29, 2017, City Council appointed 8 members of the public to the Property Standards Committee for a term of office ending March 30, 2021 and until successors are appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.CC27.10>.

## **COMMENTS**

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### **Composition of the Property Standards Committee**

There are 16 public members on the Property Standards Committee who are appointed to four panels corresponding to the Community Council boundaries:

- Etobicoke York panel
- North York panel
- Scarborough panel
- Toronto and East York panel

### **Committee members must meet certain qualifications**

In addition to the general eligibility requirements set out in the Public Appointments Policy, members are to:

- bring an understanding of the diverse neighbourhoods and communities across the city
- have a concern for the health and safety of City residents
- have an understanding of the *Building Code Act*; Municipal Code Chapter 629, Property Standards; building practices and tribunal processes
- have a clear understanding of the role of the committee
- not act as an agent for any appellant before the Property Standards Committee
- if possible, have previous experience as a member of a decision-making body
- be able to read and understand building plans, surveys and reports

Former Council members who served in the immediately preceding term of Council are ineligible for appointment as public members.

### **There are currently nine positions under consideration**

The current vacancy on the Toronto and East York Panel is the result of the resignation of Robert Hedley on January 5, 2021.

The other eight positions under consideration are currently held by members whose terms ended March 30, 2021, though members continue to serve until successors are appointed. These positions include:

- Etobicoke York panel - 2 public members
- North York panel - 2 public members
- Scarborough panel - 2 public members
- Toronto and East York panel - 2 public members

The candidates which have been selected for interview will be asked to indicate their panel preferences as part of that process.

### **Terms of office**

One public member will complete the term of office previously held by Robert Hedley on the Toronto and East York Panel, ending May 15, 2023 and until a successor is appointed.

The other eight public members appointed through this process will serve a term of office ending May 5, 2025, continuing to serve until successors are appointed.

### **The Building Code Act dictates the selection of the Chair**

Section 15.6 (4) of the *Building Code Act, 1992* requires the Property Standards Committee to elect a Chair from amongst its members. There is currently no City-wide Chair and the Chair positions for each of the Etobicoke York, Scarborough, and Toronto and East York Panels are held by members whose terms are under consideration as part of this process. Therefore, the Committee will elect a City-wide Chair and any necessary Panel Chairs from amongst all members following the completion of this appointments process.

## **Committee members receive remuneration**

All public members receive a full-day per diem of \$460 and half-day per diem (3.5 hours or less) of \$275 for hearings, business meetings and training sessions.

Each public member who is not the city-wide or a panel Chair will receive a stipend of \$1,500 per year, pro-rated on an annual basis from the time of appointment. The city-wide and Panel Chairs will receive an annual stipend of \$2,500, pro-rated on an annual basis from the time of appointment.

## **Public release of names of recommended candidates**

The names and biographies of the recommended candidates will be publicly reported once the Nominating Panel – Property Standards Committee forwards its recommendations to City Council.

## **CONTACT**

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Robyn Cook, Acting Manager, Public Appointments, City Clerk's Office, 416-338-1911, [robyn.cook@toronto.ca](mailto:robyn.cook@toronto.ca)

## **SIGNATURE**

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John D. Elvidge  
Interim City Clerk

## **ATTACHMENTS**

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Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Property Standards Committee (previously circulated with Item NP3.1)

Confidential Attachment 2 – Diversity Information Summary for Current Public Members of the Property Standards Committee (previously circulated with Item NP3.1)

Confidential Attachment 3 - Interview questions for April 20, 2021 (to be circulated under separate cover)

Confidential Attachment 4 - Interview schedule for April 20, 2021 (to be circulated under separate cover)