

Selection of Candidates for Interview for the Property Standards Committee

Date: September 22, 2021

To: Nominating Panel – Property Standards Committee

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the Property Standards Committee.

SUMMARY

The Nominating Panel – Property Standards Committee will select candidates for interview for appointment to the Property Standards Committee. Following interviews, the Nominating Panel will recommend one candidate to City Council for appointment to the Property Standards Committee.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Nominating Panel – Property Standards Committee select 6 candidates listed in Table 1 of Confidential Attachment 1 for interview at its next meeting for appointment to the Property Standards Committee.
2. The Nominating Panel - Property Standards Committee direct that the confidential information contained in Confidential Attachment 1 and 2 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Property Standards Committee.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting held May 5 and 6, 2021, City Council appointed one public member for a term of office ending May 15, 2023 and until a successor is appointed and eight public members for a term of office ending May 5, 2025 and until successors are appointed: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.CC32.3>.

At its meeting held May 14 and 15, 2019, City Council appointed 8 members of the public to the Property Standards Committee for a term of office ending May 15, 2023 and until successors are appointed, and one member of the public for a term of office ending March 30, 2021 and until successors are appointed: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC7.4>.

COMMENTS

Composition of the Property Standards Committee

There are 16 public members on the Property Standards Committee who are appointed to four panels – each with four members – corresponding to the Community Council boundaries:

- Etobicoke York panel
- North York panel
- Scarborough panel
- Toronto and East York panel

Committee members must meet certain qualifications

In addition to the general eligibility requirements set out in the Public Appointments Policy, members are to:

- bring an understanding of the diverse neighbourhoods and communities across the city
- have a concern for the health and safety of City residents
- have an understanding of the Building Code Act; Municipal Code Chapter 629, Property Standards; building practices and tribunal processes
- have a clear understanding of the role of the committee
- not act as an agent for any appellant before the Property Standards Committee
- if possible, have previous experience as a member of a decision-making body
- be able to read and understand building plans, surveys and reports

Former Council members who served in the immediately preceding term of Council are ineligible for appointment as public members.

There is currently one position under consideration

The current vacancy is on the North York Panel and is the result of the resignation of Shirley Nguyen on July 19, 2021.

Terms of office

The candidate appointed to fill this vacancy will serve a term of office ending May 5, 2025, continuing to serve until a successor is appointed.

Committee members receive remuneration

All public members receive a full-day per diem of \$460 and half-day per diem (3.5 hours or less) of \$275 for hearings, business meetings and training sessions.

Each public member who is not the city-wide or a panel Chair will receive a stipend of \$1,500 per year, pro-rated on an annual basis from the time of appointment. The city-wide and Panel Chairs will receive an annual stipend of \$2,500, pro-rated on an annual basis from the time of appointment.

We have consulted with Municipal Licensing & Standards staff

Public Appointments Secretariat staff consulted with Municipal Licensing & Standards staff in the spring of 2021 to discuss committee qualifications and the appointment process.

Outreach was conducted for these vacancies

The opportunity to join the Property Standards Committee is included as part of ongoing recruitment efforts. Targeted outreach to attract highly skilled and diverse candidates for this opportunity also included the use of social media, reaching out to candidates for other tribunal opportunities, and outreach via the Public Appointments e-update list.

Next steps - Interviews

Once the Nominating Panel - Property Standards Committee selects candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 15 minute interviews. Six interviews at 15 minutes each plus deliberations will take approximately 2 hours to complete.

CONTACT

Robyn Cook, Acting Manager, Public Appointments, City Clerk's Office, 416-338-1911, robyn.cook@toronto.ca

SIGNATURE

John D. Elvidge
City Clerk

ATTACHMENTS

Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Property Standards Committee

Confidential Attachment 2 – Diversity Information Summary for Current Public Members of the Property Standards Committee