



# **SERVE YOUR CITY**

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## **Property Standards Committee Appointment Overview**

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**Robyn Cook, Public Appointments**

**June 2021**

# Terms of Appointment

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- Members have a term of office ending on May 15, 2023 or May 5, 2025
- Continue to serve until a successor is appointed
- Term limit is 2 consecutive 4-year terms, total of 8 consecutive years

# Conditions of your appointment

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- Resident of the City of Toronto;
- Not an employee of the City of Toronto or any of its agencies or corporations;
- Not a spouse, partner, child, or parent of a Member of City Council; and
- Cannot be former Member of Council who served in the immediately preceding term of City Council

# Tribunal Composition

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The Committee is composed of 16 public members organized into four panels:

- Etobicoke York Panel
- North York Panel
- Scarborough Panel
- Toronto and East York Panel

# Hearings and Meetings

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- Hearing panels typically meet 10 times a year
- Hearings may last from 1 to 5 hours depending on the number and complexity of appeals
- Hearings must begin on time and cannot be interrupted by calls or other business
- Hearings and meetings are open to the public

# Remuneration

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- Public members receive per diem for attendance at hearings, business meetings and training:
  - \$460 for a full-day
  - \$275 for a half-day (3.5 hours or less)
- Public members also received an annual stipend of \$1,500, with the exception of the Chair who receives \$2,500

# Notify the Clerk and Tribunal

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- Notify City Clerk, staff and the Chair in writing if:
  - ✓ Contact information changes
  - ✓ Eligibility changes
  - ✓ Requesting a leave of absence
  - ✓ Resigning with effective date

# Leave of Absence

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- You can submit a request to take a leave for an extended period of time, for any reason
- Depending on the duration and the Committee's requirements, City Council may fill the vacancy on a temporary basis
- If you run, or seek appointment to, any elected office a leave of absence or resignation is required
- The leave must begin on, or before, the date of application to, or the date of nomination for, the elected office

# Resignation

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- If your eligibility changes you will be required to submit your resignation
- If you must resign for any reason please notify the Public Appointments Office and Chairs in writing with the date your resignation will take effect

# Member Expectations

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- Serve the public well
- Champion the standards of public service
- Foster equity, diversity, and inclusion
- Act with integrity and impartiality

# Questions

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Any questions about your appointment,  
contact our office:

- [appoint@toronto.ca](mailto:appoint@toronto.ca)
- 416-397-0088
- [www.toronto.ca/serveyourcity](http://www.toronto.ca/serveyourcity)