



SERVE YOUR CITY

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**Lesbian, Gay, Bisexual, Transgender, Queer and
Two-Spirit Advisory Committee**

Roles and Expectations of Public Members

Public Appointments

March 2021

Terms of Appointment

- Term ends November 14, 2022, or until the mandate is completed, which ever comes first
- Appointed at pleasure of Council

Conditions of your Appointment

- Resident of the City of Toronto;
- Not an employee of the City of Toronto or any of its agencies or corporations;
- Not a spouse, partner, child, or parent of a Member of City Council

Composition

LGBTQ2S+ Advisory Body consists of 15 members and is composed of:

- 2 Members of City Council
- 13 public members comprised of community and policy leaders with lived experience and/or expertise in LGBTQ2S+ issues and reflecting the diversity of the community

Advisory Committee Meetings

- Meets approximately 4 times per year at the call of the Chair
- The duration of meetings is approximately 2.5 hours
- Meetings are public and are held on weekdays

Preparing for Meetings

- Regular attendance is expected
- Members should come prepared to discuss the items on the agenda
- If you are unable to attend a meeting please contact the board secretary in advance

Honorarium & Expenses

- Public members receive an honorarium of \$125 per meeting attended
- The honorarium is not intended for members who serve as representatives of organizations or businesses where they are employed
- Reasonable expenses incurred while tending to authorized committee business will be reimbursed
- Any expenses must be for business activities authorized by the committee

Notify the Clerk and Chair

- Notify the Public Appointments Office and Chairs in writing if:
 - ✓ Contact information changes
 - ✓ Eligibility changes
 - ✓ Requesting a leave of absence
 - ✓ Resigning with effective date

Leave of Absence or Resignation

- Submit a request to the Committee to take a leave for an extended period of time, for any reason
- Depending on the duration and the Committee's requirements, City Council may fill the vacancy on a temporary basis

Leave of Absence or Resignation

- If you run, or seek appointment to, any elected office or your eligibility changes a leave of absence or resignation is required
- The leave must begin on, or before, the date of application to, or the date of nomination for, the elected office
- If you must resign please notify the Public Appointments Office and Chairs in writing with the date your resignation will take effect as soon as possible

Committee Member Expectations

- Serve the public well
- Champion the standards of public service
- Foster equity, diversity, and inclusion
- Act with integrity and impartiality

Questions

Any questions about your appointment, contact:

- appoint@toronto.ca
- 416-397-0088
- www.toronto.ca/serveyourcity