

To: Board of Management

From: Chief Executive Officer

Subject: **MASTER PLANNING COMMITTEE**

Date: 2021-03-26

SUMMARY:

This report outlines the membership and terms of reference for the Master Planning Committee, which was established to assist in developing the Toronto Zoo's new 2021 Master Plan.

RECOMMENDATIONS:

The Chief Executive Officer recommends that:

1. The Toronto Zoo Board of Management adopts the list of committee members as outlined in Appendix I.
2. The Toronto Zoo Board of Management adopts the Terms of Reference as outlined in Appendix II.
3. The Committee be dissolved upon the completion of the 2021 Master Plan, at which point, the final plan will be brought forward to the Toronto Zoo Board of Management for review and approval.

FINANCIAL IMPACT:

There are no financial impacts as a result of this report.

COMMENTS:

At the Board of Management meeting on December 1, 2020, the Chief Executive Officer recommended that a Master Planning Committee be struck and comprised of members of the Board of Management on a volunteer basis. Meetings were to be scheduled at the call of the Chief Executive Officer. The purpose of the committee was to assist in the development of the Zoo's new 2021 Master Plan.

CONTACT:

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Dolf DeJong
Chief Executive Officer

ATTACHMENTS:

Appendix I – Master Planning Committee Membership
Appendix II – Terms of Reference

**BOARD OF MANAGEMENT
MASTER PLANNING COMMITTEE
2021**

Mr. Matthew Cole
Dr. Cynthia Holmes
Ms. Rebecca Pang
Mr. Paul Yeung

MASTER PLANNING COMMITTEE TERMS OF REFERENCE

Membership: The Master Planning Committee shall be comprised at least four appointed members of the Board of Management.

Responsibilities: The Master Planning Committee shall review the draft plan and the supporting community feedback to ensure the final document forwarded to the board is consistent with the Strategic Plan and overall direction of organization.

Quorum: Three Committee members shall constitute a quorum.

Meetings: As needed or at the call of the Chief Executive Officer.