

**TORONTO ZOO
POLICY & FINANCE COMMITTEE MEETING**

**2020-12-04
1:30 p.m.
Virtual, Microsoft Teams**

Present: Mr. M. Cole (Chair), Ms. C. Holmes, B. Misurec

Staff Present: Mr. D. DeJong, Ms. A. Lee, Ms. T. Haight, Ms. S. Jivraj, Ms. S. Li (auditor),
Ms. D. Del Monte (auditor)

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

1. 2021 AUDIT PLAN

The Policy & Finance Committee of the Toronto Zoo were presented with the 2021 Audit Plan from the new auditors from KPMG. The plan provided details on Covid-19 resilience and readiness, audit risks, materiality, audit quality and transparency, audit quality indicators, deliverables and milestones, new audit standards, and required communication/inquiries. The Director of Finance & Technology recommended that the 2021 Audit Plan be received for information.

Chair

Meeting adjourned at 2:45 p.m.
M. Gilbert
Secretary