



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3178386127 to Roy Foss Chevrolet Buick GMC for warranty and non-warranty repairs, preventative maintenance inspections, suspension on various General Motor (GM) and non-GM vehicles for Toronto Paramedic Services

Date: January 19, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
RFQ No. Doc3178386127

Description:

For the non-exclusive supply of all labour, materials and equipment necessary by an authorized General Motors (GM) dealership to perform warranty and non-warranty repairs, preventative maintenance inspections, suspension, body work and disinfection auto-detailing cleaning on various General Motors light and medium-duty vehicles (Class 1 through Class 5), along with other non-GM light duty vehicles, to the City of Toronto's Toronto Paramedic Services Division, for a contract term beginning on February 13, 2022 and ending February 12, 2023, with the option to renew the Contract for four (4) additional, separate one (1) year periods, at the sole discretion of the City and subject to budget approval(s).

Prior to the renewal of the contract, PMMD will perform a market analysis to verify the current market conditions as compared to the proposed increase by the vendor and that the Stores Division will monitor vendor performance during the first term of the contract.

Should the option(s) be exercised, the Chief of Toronto Paramedic Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Roy Foss Chevrolet Buick GMC.

Contract Award Value:

\$1,623,228 net of all applicable taxes and charges (Including 20% for miscellaneous items)

\$1,834,248 including HST and all applicable charges

\$1,651,797 net of HST recoveries

Contract is expected to start on February 13, 2022, and end on February 12, 2023.

Option Year 1: (February 13, 2023 to February 12, 2024)

\$1,671,925 net of all applicable taxes and charges (Including 20% for miscellaneous items)

\$1,889,275 including HST and all applicable charges

\$1,701,351 net of HST recoveries

Option Year 2: (February 13, 2024 to February 12, 2025)

\$1,722,083 net of all applicable taxes and charges (Including 20% for miscellaneous items)

\$1,945,953 including HST and all applicable charges

\$1,752,391 net of HST recoveries

Option Year 3: (February 13, 2025 to February 12, 2026)

\$1,773,745 net of all applicable taxes and charges (Including 20% for miscellaneous items)

\$2,004,332 including HST and all applicable charges

\$1,804,963 net of HST recoveries

Option Year 4: (February 13, 2026 to February 12, 2027)

\$1,826,957 net of all applicable taxes and charges (Including 20% for miscellaneous items)

\$2,064,462 including HST and all applicable charges

\$1,859,112 net of HST recoveries

The total potential contract award including all option years is \$9,738,270 including all applicable taxes and charges and \$8,617,938 net of all applicable taxes and charges.

The total potential cost to the City including option years is \$8,769,614 net of HST recoveries

The above cost calculations for the Option Years reflect, where required, an estimated annual 3% increase as per the Consumer Price Index (CPI).

FINANCIAL IMPACT

The total potential contract award identified in this report for Toronto Paramedic Services (TPS) including all option years is \$9,738,270 including all applicable taxes and charges. The total potential cost to the City including all option years is \$8,769,614 net of HST recoveries.

Funding has been included in the 2022 Staff Recommended Operating Budget for Toronto Paramedic Services, and additional funding will be included in the 2023 Operating Budget Submission for Toronto Paramedic Services. Should the City choose to exercise the option(s) to renew for an additional four (4) separate one (1) year periods, the appropriate additional funding, will be requested in the 2023-2027 annual Operating Budget Submissions for TPS, as part of the annual budget review process. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Cost Element/ Cost Centre	Initial Year	Initial Year	Option Year One	Option Year Two	Option Year Three	Option Year Four
	February 13, 2022 to December 31, 2022	January 1, 2023 to February 12, 2023	February 13, 2023 to February 12, 2024	February 13, 2024 to February 12, 2025	February 13, 2025 to February 12, 2026	February 13, 2026 to February 12, 2027
4404, 4424-4437 Various Cost Centres	\$1,445,322	\$206,475	\$1,701,351	\$1,752,391	\$1,804,963	\$1,859,112
Grand Total (net of HST Recoveries)						\$8,769,614

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the program for review as part of the 2022 budget process

CALL SUMMARY

Solicitation Issued: November 10, 2021

Call Closed: December 14, 2021

Number of Addenda Issued: One (1)

Number of Bids: One (1)

Table 2: Summary of Bids Received for including bid price

Supplier Name	Bid Price (excluding H.S.T.)*
Roy Foss Chevrolet Buick GMC	\$1,352,690.00

DIVISION CONTACTS

Kelly Lee McGarry, Acting Manager, Community & Social Services & City Manager's Office, Purchasing Client Services, Purchasing & Materials Management Division, 416-338-5574, KellyLee.McGarry@toronto.ca

Inderjit Grewal, Commander Fleet Operations Services, Toronto Paramedic Services, 416-392-2182, Inderjit.Grewal@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

Being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer

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