



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3031105138 to Intelex Technologies, ULC for the EHSQ Software & Professional Services for Toronto Water

Date: January 13, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposals Ariba Document Number 3031105138

Description:

For procurement of Environment Health, Safety & Quality cloud-based Software and Professional Services for the term of five years.

Recommended Supplier:

Intelex Technologies, ULC

Contract Award Value:

\$1,066,660 net of all applicable taxes and charges;
\$1,205,326 including HST and all applicable charges;
\$1,085,433 net of HST recoveries.

Contract is expected to start on date of award and end on December 31, 2026.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,066,660 net of all applicable taxes and charges, \$1,205,326 including all applicable taxes and charges. The total cost to the City is \$1,085,433 net of HST recoveries.

Funding is available in the 2022 Approved Capital Budget and 2023-2031 Approved Capital Plan for Toronto Water. Additional funding will be included in the 2024-2026 Operating Budget Submission for Toronto Water. Projected funding requirements are provided below.

Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

WBS Element & Account Name	January 1, 2022 to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025	January 1, 2026 to December 31, 2026	Total (net of HST Recoveries)
CPW039-20-04 - Product & License/ Service	\$409,700	\$422,570				\$ 832,270
TW6045 - ITM Operating Budget			\$78,747	\$84,259	\$90,157	\$ 253,163
Total (Net of HST Recoveries)						\$1,085,433

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: June 30, 2021

Solicitation Closed: August 16, 2021

Number of Addenda Issued: Three (3)

Number of Bids: One (1)

Table 2: Summary of Proposals Received for Ariba Document Number 3031105138

Supplier Name
Intelex Technologies, ULC

DIVISION CONTACTS

Sabrina Dipietro, Infrastructure & Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-4809, Sabrina.Dipietro@toronto.ca

Steven Marchi, Manager, Environmental Health & Safety Compliance, Toronto Water Division, 416-338-4790, Steven.Marchi@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer