



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3274125203 to IBI Group Professional Services (Canada) Inc. for CaféTO Traffic Planning Services for Transportation Services

Date: February 10, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: ALL

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal, Ariba Document Number 3274125203

Description:

Using an integrated streetscape approach, the review and design safe road and curb lane closures to permit outdoor dining areas located in the curb lane of a street as part of the CaféTO program for the City of Toronto, Transportation Services Division. The term of the contract will be from date of award to December 31, 2022, with options to extend the agreement for up to one (1) separate one (1) year period.

Should the option(s) be exercised, then the General Manager, Transportation Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions, pricing remains firm.

Recommended Supplier:

IBI Group Professional Services (Canada) Inc.

Contract Award Value:

\$620,400 net of all applicable taxes and charges
\$701,052 including HST and all applicable charges
\$631,319 net of HST recoveries

The contract is expected to start from date of award and end on December 31, 2023.

Option Year 1 of the Contract (January 1, 2023 - December 31, 2023)
\$620,400 net of all applicable taxes and charges
\$701,052 including HST and all applicable charges
\$631,319 net of HST recoveries

The total potential contract award identified in this report including optional periods is \$1,240,800 net of all applicable taxes and charges and \$1,402,104 including all applicable taxes and charges. **The total potential cost to the City including optional periods is \$1,262,638 net of HST recoveries.**

FINANCIAL IMPACT

The total contract award identified in this report is \$1,402,104 including all applicable taxes and charges. The cost to the City is \$1,262,638 net of HST recoveries.

The engineering estimate for this project is \$1,240,800 net of all taxes and charges.

Funding has been included in the 2022 Staff Recommended Operating Budget for Transportation Services. Should the City choose to exercise the optional period, additional funding will be requested in the 2023 Operating Budget Submission for Transportation Services.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre/ Cost Element	SAP Description	Date of Award to December 31, 2022 (Net of HST Recoveries)	Option Yr. January 1, 2023 to December 31, 2023 (Net of HST Recoveries)	TOTAL
TS2020	Operational Policy & Innovation	\$631,319	\$631,319	\$1,281,578
Total (Net of HST Recoveries)				\$1,281,578

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact information.

SOLICITATION SUMMARY

Solicitation Issued: December 16, 2021 **Solicitation Closed:** January 21, 2022
Number of Addenda Issued: One (1)
Number of Bids: Three (3)

Table 2: Summary of Proposals Received for Proposal:

Supplier Name
IBI Group Professional Services (Canada) Inc.
Safe Roads Engineering Inc.

Supplier Name
WSP Canada Inc.

Range of Scores: 41.00-98.00

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer