



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 2912264284 to PLANT Architect Inc., for Professional Landscape Architecture and Technical Engineering Services for Eglinton Park Master Plan - Phase One Development for Parks, Forestry and Recreation

Date: February 10, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 8

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal, Ariba Document Number 2912264284, Contract Number 21-PFR-051

Description:

To provide professional services for the review, design development and construction of Eglinton Park Master Plan Phase One Development, on behalf of the Parks, Forestry and Recreation Division of the City of Toronto. The term of the agreement is to be for a period of three (3) years.

Recommended Supplier:

PLANT Architect Inc.

Contract Award Value:

\$679,595 net of all applicable taxes and charges
\$767,942 including HST and all applicable charges
\$691,556 net of HST recoveries

Contract is expected to start on date of award and end on March 1, 2025.

FINANCIAL IMPACT

The total contract award identified in this report is \$767,942 including all applicable taxes and charges. The cost to the City is \$691,556 net of HST recoveries.

Funding for this project has been included in the 2022 Staff Recommended Capital Budget and 2022-2031 Staff Recommended Capital Plan for Parks Forestry and Recreation, as summarized in table 1 below.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Date of award to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to March 1, 2025	Total (Net of HST Recoveries)
CPR117-50-09	Eglinton Park Masterplan Implementation	\$200,000	\$200,000	\$200,000	\$91,556	\$691,556

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: November 22, 2021

Solicitation Closed: January 7, 2022

Number of Addenda Issued: Two (2)

Number of Bids: Three (3)

Table 2: Summary of Bids Received

Supplier Name
NAK Design Strategies*
PLANT Architect Inc.**
PMA Landscape Architects

* Supplier did not meet the minimum technical scoring threshold

**Pursuant to the Request for Proposal document the contract award value includes contingency

Range of Scores:

50.62 to 93.56

DIVISION CONTACTS

Sabrina Dipietro, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-4809, sabrina.dipietro@toronto.ca

Alex Mut, Manager, Construction Management and Capital Projects, Parks, Forestry and Recreation Division, 416-392-8177, alex.mut@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok,
Chief Procurement Officer