



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3185643436 to Lomco Limited for Tree Pick-up, Hardscape Planting and Watering Services at Various City of Toronto Locations for Parks, Forestry and Recreation Division

Date: March 03, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation (RFQ), Ariba Document Number 3185643436

Description:

For the non-exclusive supply of all labour, equipment and materials necessary to provide Tree Pick-up from a City of Toronto Nursery, hardscape Planting Services and Watering Services to various locations throughout the City of Toronto; for a period of one (1) year, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to one (1) year.

Should the option(s) be exercised, then the General Manager of Parks, Forestry and Recreation will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:

Lomco Limited

Contract Award Value:

\$2,005,500 net of all applicable taxes and charges
\$2,266,215 including HST and all applicable charges
\$2,040,797 net of HST recoveries

Contract is expected to start on Date of Award and end on December 31, 2022.

Option Year 1 (January 1, 2023 to December 31, 2023)
\$1,967,300 net of all applicable taxes and charges

\$2,223,049 including HST and all applicable charges
\$2,001,924 net of HST recoveries

The total potential contract award including all option years is \$4,489,264 including all applicable taxes and charges and \$3,972,800 net of all applicable taxes and charges.
The potential cost to the City is \$4,042,721 net of HST recoveries.

The above cost calculations reflect a 3% CPI adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report \$3,972,800 net of all applicable taxes and charges, and \$4,489,264 including all applicable taxes and charges. The total potential cost to the City is \$4,042,721 net of HST recoveries.

Funding is available in the 2022 Approved Operating Budget for Parks, Forestry and Recreation Division. Should the optional period be exercised, appropriate additional funding, as required, will be requested in the 2023 Operating Budget Submission for Parks, Forestry and Recreation Division. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Parks, Forestry and Recreation Cost Centre: P00034 G/L: 4409	Net of HST Recoveries
Initial Year Period From Date of Award to December 31, 2022	\$2,040,797
Option Year 1 From January 1, 2023 to December 31, 2023	\$2,001,924
Grand Total From Date of Award to December 31, 2023	\$4,042,721

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: December 8, 2021

Solicitation Closed: January 14, 2022

Number of Addenda Issued: Three (3)

Number of Bids: One (1)

Table 2: Summary of Bids Received including bid price:

Supplier Name	Evaluated Bid Price (excluding H.S.T.)
Lomco Limited	\$1,910,000 *

*Pursuant to the Request for Quotation document, the contract award value includes a contingency allowance.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring bidder based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer