



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3248317140 to Newcomp Analytics Inc. for Tableau Software Licenses, Training and Maintenance and Support Services for Technology Services

Date: March 3, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3248317140

Description:

For Tableau Software Licenses, Training and Maintenance and Support Services for the City of Toronto's Technology Services Division for a period of three (3) years.

Recommended Supplier:

Newcomp Analytics Inc.

Contract Award Value:

\$ 2,249,110 USD net of all applicable taxes and charges

\$ 2,541,495 USD HST and all applicable charges

\$ 2,288,695 USD net of HST recoveries

Contract is expected to start on the date of award and end on March 31, 2025.

FINANCIAL IMPACT

The total contract award identified in this report is \$2,249,110USD (\$2,833,879 CAD) net of all applicable taxes and charges, \$2,541,495 USD (\$3,202,283) including all applicable taxes and charges. The total cost to the City is \$2,288,695 USD (\$2,883,755 CAD) net of HST recoveries. \$1 USD = \$1.26 CAD exchange rate (February 2022).

Funding is included in the approved 2022-2025 Operating Plan for Technology Services Division and other participating Divisions. Licenses will be issued to participating

divisions across the City on an as-requested basis subject to validation of funding at the time of request and approval by the Division Head of the requesting division. Individual cost centres will be identified by the Divisions on each release order as it is issued against the blanket contract. Funding details are provided in Table 1.

Table 1: Financial Impact Summary of Recommended Contract - See attachment

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: November 23, 2021 **Solicitation Closed:** December 23, 2021

Number of Addenda Issued: Two (2)

Number of Bids: Three (3)

Table 2: Summary of Bids Received including bid price;

Supplier Name	Bid Price in USD (excluding H.S.T.)
Newcomp Analytics Inc.	\$2,249,110.00 USD
Optimus SBR Inc.	\$2,551,419.87 USD
Onware	\$2,771,023.68 USD

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest cost Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer

ATTACHMENTS

Attachment 1: WBS Element & Account Name Finance Summary