



BID AWARD PANEL CONTRACT AWARD

Award of Collaborative Procurement contract from City of Hamilton Solicitation Number C5-02-20 to Ontario Medical Supply for Non-exclusive Provision and Delivery of Pharmaceutical Supplies for Toronto Paramedic Services.

Date: March 17, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6, Procurement of same goods and services as public body:

Solicitation Number:

The City of Hamilton Request for Tender (RFT) Number C5-02-20

Description

After reviewing The City of Hamilton's Request for Tender (RFT) Number C5-02-20, Toronto Paramedic Services Division will leverage this City of Hamilton contract with Ontario Medical Supply and enter into an agreement with Ontario Medical Supply for the non-exclusive provision and delivery of pharmaceuticals, information, advice, problem-solving and in-service assistance to support the City of Toronto's Paramedic Services Division operations, from April 1, 2022 to October 31, 2022, with the option in favor of the City to renew the contract for three (3) additional separate one (1) year periods, at the sole discretion of the City and subject to budget approvals.

Should the option(s) be exercised, then the Chief of Toronto Paramedic Services will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:

Ontario Medical Supply

Initial Contract Award Value: (April 01 to October 31, 2022)

\$876,027 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$989,911 including HST and all applicable charges

\$891,445 net of HST recoveries

Option Year 1 (November 01, 2022 to October 31, 2023)

\$1,546,814 net of all applicable taxes and charges

\$1,747,900 including HST and all applicable charges

\$1,574,038 net of HST recoveries

Option Year 2 (November 01, 2023 to October 31, 2024)

\$1,593,218 net of all applicable taxes and charges

\$1,800,337 including HST and all applicable charges

\$1,621,260 net of HST recoveries

Option Year 3 (November 01, 2024 to October 31, 2025)

\$1,641,015 net of all applicable taxes and charges

\$1,854,347 including HST and all applicable charges

\$1,669,897 net of HST recoveries

The total potential contract award including all option years is \$6,392,495 including all applicable taxes and charges and \$5,657,075 net of all applicable taxes and charges.

The total potential cost to the City including all option years is \$5,756,640 net of HST recoveries

The above cost calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award including all option years is \$6,392,495 including all applicable taxes and charges and \$5,657,075 net of all applicable taxes and charges.

The total potential cost to the City including all option years is \$5,756,640 net of HST recoveries

Funding for the initial contract award covering the period of April 1, 2022 to October 31, 2022, in addition to the first two months, November 1, 2022 to December 31, 2022, of Option Yr. 1, is available in the Toronto Paramedic Services Division's 2022 Approved Operating Budget. Should all the option years be exercised, appropriate additional funding will be requested in the program's 2023-2025 Operating Budget Submissions for Council consideration. Additional details follow in Table 1.

Table 1*: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

WBS Element / Group Cost Centre	April 01 to October 31, 2022	Option Yr. 1 November 01, 2022 to October 31, 2023	Option Yr. 2 November 01, 2023 to October 31, 2024	Option Yr. 3 November 01, 2024 to October 31, 2025	Total Price
B29100 B29120 B45519 B45555 B46700 B45109 B46750 B46753 B46752 B46751 2820/2823	\$891,445	\$1,574,038	\$1,621,260	\$1,669,897	\$5,756,640
Total Price	\$891,445	\$1,574,038	\$1,621,260	\$1,669,897	\$5,756,640
Grand Total Price (net of HST Recoveries)					\$5,756,640*

* Includes a 25% Miscellaneous Line

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: August 18, 2020

Solicitation Closed: September 25,

2020

Number of Addenda Issued: Seven (7)

Number of Bids: Two (2)

DIVISION CONTACTS

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Leo Tsang, Deputy Chief, Operations, Toronto Paramedic Services, 416-392-3700, Leo.Tsang@toronto.ca

COMMENTS

The City of Toronto is leveraging the City of Hamilton contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6 - Procurement of same goods and services as a public body.

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the highest scoring Proponent based on the evaluation criteria included in the Call and meeting the requirements of the Call and City of Toronto;

b. the appropriate Division has reviewed The City of Hamilton submission and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City of Hamilton Bids and Tenders Portal as part of the competitive call process;

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully;

f. the resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body; and

g. the same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body.

Additional details and information for the above Solicitation is on the file in the Purchasing & Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer