



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3274182474 to TRI-V Custom Manufacturing Inc., for Non-exclusive Design, Materials, Supply, Delivery, Installation, Maintenance and Warranty of Custom Fabrications Products for Toronto Paramedic Services.

Date: March 31, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3274182474

Description:

For the non-exclusive design, materials, supply, delivery, installation, maintenance and warranty of various specialized and custom fabricated products to support the City of Toronto's Paramedic Services Division operations, from April 19, 2022 to April 18, 2023, with the option to renew the contract for four (4) additional separate one (1) year periods, all in accordance with the provisions and specifications contained in this Request for Quotation (RFQ).

Should the option(s) be exercised, then the Chief of Toronto Paramedic Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

TRI-V Custom Manufacturing Inc.

Contract Award Value:

\$203,750 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$230,238 including HST and all applicable charges

\$207,336 net of HST recoveries

Contract is expected to start on April 19, 2022 and end on April 18, 2023

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Option Year 1 (April 19, 2023 to April 18, 2024)
 \$209,863 net of all applicable taxes and charges
 \$237,145 including HST and all applicable charges
 \$213,556 net of HST recoveries

Option Year 2 (April 19, 2024 to April 18, 2025)
 \$216,158 net of all applicable taxes and charges
 \$244,259 including HST and all applicable charges
 \$219,963 net of HST recoveries

Option Year 3 (April 19, 2025 to April 18, 2026)
 \$222,643 net of all applicable taxes and charges
 \$251,587 including HST and all applicable charges
 \$226,562 net of HST recoveries

Option Year 4 (April 19, 2026 to April 18, 2027)
 \$229,322 net of all applicable taxes and charges
 \$259,134 including HST and all applicable charges
 \$233,358 net of HST recoveries

The total potential contract award including all option years is \$1,100,775 net of HST recoveries, \$1,222,363 including all applicable taxes and charges and \$1,081,736 net of all applicable taxes and charges.

The above cost calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,222,363 including all applicable taxes and charges. The total potential cost to the City is \$1,100,775 net of HST recoveries.

Funding is available in the 2022 Approved Operating Budget for Toronto Paramedic Services, with additional funding included in the 2023 Operating Budget Outlook. Should all the option years be exercised, appropriate additional funding will be requested in the program's 2023-2027 Operating Budget Submissions for Council consideration. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract (Net of HST recoveries)

WBS Element / Group Cost Centre	April 19 - December 31, 2022	January 1, 2023 - April 18, 2023	Option Yr. 1 April 19, 2023 - April 18, 2024	Option Yr. 2 April 19, 2024 - April 18, 2025	Option Yr. 3 April 19, 2025 - April 18, 2026	Option Yr. 4 Apr19, 2026 - April 18, 2027	Total (net of HST Recoveries)
B31100 - 2199/3020	\$155,502	\$51,834	\$213,556	\$219,963	\$226,562	\$233,358	\$1,100,775

Toronto Paramedic Services will seek reimbursement of the full cost incurred from the Ministry of Health as part of the Ministry's Communication Centre's base funding.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: January 25, 2022 **Solicitation Closed:** February 25, 2022

Number of Addenda Issued: One (1)

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
TRI-V Custom Manufacturing Inc.	\$230,237.50*
Rowland Emergency Vehicle Products	\$258,063.75*

* Includes a 25% Miscellaneous Line

DIVISION CONTACTS

Kelly Lee McGarry, Manager, CSCMP, Purchasing Client Services, Purchasing & Material Management Division. 416-338-5574, KellyLee.McGarry@toronto.ca

Irina Pantofaru, Commander, Communications Systems Engineering, Toronto Paramedic Services, 416-392-2191, Irina.Pantofaru@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer