



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3372382934 to The Canadian Centre for Mosquito Management Inc. for the West Nile Virus Program for Toronto Public Health

Date: April 21, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3372382934.

Description:

For the non-exclusive supply, delivery, and application of Bacillus Thuringiensis Israelensis – (BTI) for Surface Water Larvaciding and Methoprene Granules (pellets) for City owned and maintained catch basins and Vectolex Water Soluble Pouches (WSP) to be used in environmentally sensitive catch basins. It also includes mosquito larvae surveillance and adult mosquito trapping for the City of Toronto Public Health Division. The term of the contract is for a period of one (1) year, with the option to renew the contract for four (4) additional separate (1) year periods.

Note: Should the option(s) be exercised, then the Director of Finance and Administration will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

The Canadian Centre for Mosquito Management Inc.

Contract Award Value:

\$248,279 net of all applicable taxes and charges
\$280,555 including HST and all applicable charges
\$252,649 net of HST recoveries

Contract is expected to start on May 16, 2022 and end on October 30, 2022

Option Year 1: May 16, 2023 to October 30, 2023

\$255,727 net of all applicable taxes and charges

\$288,972 including HST and all applicable charges
\$260,228 net of HST recoveries

Option Year 2: May 16, 2024 to October 30, 2024
\$263,399 net of all applicable taxes and charges
\$297,641 including HST and all applicable charges
\$268,035 net of HST recoveries

Option Year 3: May 16, 2025 to October 30, 2025
\$271,301 net of all applicable taxes and charges
\$306,570 including HST and all applicable charges
\$276,076 net of HST recoveries

Option Year 4: May 16, 2026 to October 30, 2026
\$279,440 net of all applicable taxes and charges
\$315,767 including HST and all applicable charges
\$284,358 net of HST recoveries

The above cost calculations for the Option Year reflect an estimated annual 5% increase as per the Consumer Price Index (CPI).

FINANCIAL IMPACT

The total contract award identified in this report is \$1,489,506 including all applicable taxes and charges. The cost to the City is \$1,341,346 net of HST recoveries.

Funding is available in the 2022 Approved Operating Budgets for Toronto Public Health and additional funding will be included in their 2022 Operating Budget Submissions.

Should all the optional periods be exercised, appropriate additional funding will be requested in their 2023-2026 Operating Budget Submissions. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre/ Cost Element PH5122 /ce4424	Initial term (May 16 to October 30, 2022)	Option Year 1(May 16 to October 30, 2023)	Option Year 2 (May 16 to October 30, 2024)	Option Year 3(May 16 to October 30, 2025)	Option Year 4(May 16 to October 30, 2026)
	\$252,649	\$260,228	\$268,035	\$276,076	\$284,358
Total Net of HST Recoveries					\$1,341,346

SOLICITATION SUMMARY

Solicitation Issued: March 7, 2022

Solicitation Closed: April 6, 2022

Number of Addenda Issued: none

Number of Bids: 1

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
The Canadian Centre for Mosquito Management Inc.	\$248,279

* Only one bid is received

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Procurement Officer