BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3353672649 to Con-Pro Industries Canada Ltd. for Fuel Dispensing System Upgrade at 1026 Finch Avenue West, Toronto, Ontario, for Corporate Real Estate Management

Date: April 28, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 6

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Tender, Ariba Document Number 3353672649

Description:
Fuel Dispensing System Upgrade at 1026 Finch Ave. West, Toronto, Ontario.

Recommended Supplier:
Con-Pro Industries Canada Ltd.

Contract Award Value:
$1,721,989 net of all applicable taxes and charges
$1,945,848 including HST and all applicable charges
$1,752,296 net of HST recoveries

Contract is expected to start on date of award and end December 31, 2022.

FINANCIAL IMPACT

The total contract award identified in this report is $1,945,848 including all applicable taxes and charges. The cost to the City is $1,752,296 net of HST recoveries.

The engineering estimate for this project is $1,528,000.00 including Contingency Allowance and net of all taxes and charges.

Due to inflationary pressures on materials and labour, the lowest bid price is higher than the funding included in Fleet Services' Capital Budget and Plan in WBS account CF041-15, requiring additional funds from WBS account CF041-16. Adjustment entries to address the re-allocation of funds required will be made in the 2022 April Variance report. Future year implications of the re-allocation will be addressed through the 2023 Budget process.

Funding details are summarized as follows:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	**Description**	**Date of Award to December 31, 2022**	**Total (Net of HST recoveries)**
CF041-15	Fuel Dispensing System Upgrade at 1026 Finch Ave. W	$1,000,000	$1,000,000
CF041-16	Fuel Dispensing System Upgrade at 1026 Finch Ave. W	$ 752,296	$ 752,296
Grand Total:			$ 1,752,296

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: February 10, 2022 **Solicitation Closed:** March 11, 2022
Number of Addenda Issued: Two (2)
Number of Bids: Two (2)

Table 2: Summary of Bids for Received including bid price

Supplier Name	**Bid Price (Excluding H.S.T.) in CAD***
Con-Pro Industries Canada Ltd.	$1,564,989.00
Modern Niagara Toronto Inc.	$1,694,365.00

* Pursuant to the Request for Tender document the bid price includes a Cash Allowance ($50,000) and a Contingency Allowance ($157,000).

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or
>
> 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer