



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3345645359 to R&R Tarp Repair Services for the Supply of all Labour, Equipment, Materials, Transportation and Incidentals necessary for Trailer Tarp Repair Service for Solid Waste Management Services

Date: May 19, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3345645359

Description:

For the non-exclusive supply of all labour, equipment, materials, transportation and incidentals necessary for the supply of Products including mobile installation and repair of Tarpaulins and Tarpaulin Mechanisms on Open Top Trailers, Roll-Off Bins and Dump Trucks for the Solid Waste Management Services for a period of three (3) years starting on June 1, 2022, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to two (2) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of the Solid Waste Management Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

R&R Tarp Repair Service

Contract Award Value:

\$1,580,013 net of all applicable taxes and charges
\$1,785,414 including HST and all applicable charges
\$1,607,821 net of HST recoveries

Contract is expected to start on June 1, 2022 and end on May 31, 2025.

Option Year 1 (June 1, 2025 - May 31, 2026):
 \$525,172 net of all applicable taxes and charges
 \$593,444 including HST and all applicable charges
 \$534,415 net of HST recoveries

Option Year 2 (June 1, 2026 - May 31, 2027):
 \$525,172 net of all applicable taxes and charges
 \$593,444 including HST and all applicable charges
 \$534,415 net of HST recoveries

The total potential contract award, including all option years is \$2,972,303 including all applicable taxes and charges and \$2,630,356 net of all applicable taxes and charges.
The total potential cost to the City, including all option years, is \$2,676,651 net of HST recoveries

The Contract Award Value identified above, includes 10% for Miscellaneous Items applied to the Initial Term and Option Years, all in accordance with the Request for Quotation requirements.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$2,972,303 including all applicable taxes and charges. The total potential cost to the City is \$2,676,651 net of HST recoveries.

Funding is available in 2022 Approved Operating Budget for Solid Waste Management Services. Additional funding for remainder of the initial contract term will be included in the 2023-2025 Operating Budget Submissions for Solid Waste Management Services.

Should the City opt to exercise the optional periods, then additional funding will be included in the 2025-2027 Operating Budget Submissions for Solid Waste Management Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Group Cost Centre	Initial Term				Option Year 1		Option Year 2		Total (net of HST Recoveries)
	June 1, 2022 – Dec. 31, 2022	Jan. 1, 2023 – Dec. 31, 2023	Jan. 1, 2024 – Dec. 31, 2024	Jan. 1, 2025 – May 31, 2025	June 1, 2025 – Dec. 31, 2025	Jan. 1, 2026 – May 31, 2026	June 1, 2026 – Dec. 31, 2026	Jan. 1, 2027 – May 31, 2027	
SW0708 & SW0709 Cost Element 4404	170,000	594,960	594,960	247,900	267,208	267,208	26,7208	267,207	2,676,651

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: February 23, 2022

Solicitation Closed: April 5, 2022

Number of Addenda Issued: Two (2)

Number of Bids: One (1)

Table 2: Summary of Bids Received including bid price.

Supplier Name	Bid Price (excluding H.S.T.)
R&R Tarp Repair Service	\$1,436,375.00*

* Pursuant to the Request for Quotation document the contract award value includes contingency.

DIVISION CONTACTS

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Neil Brown, Manager, Logistics Operations, Solid Waste Management Services Division, Telephone: 416-392-1072, Email: Neil.Brown@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer