



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3245742234 to Various Suppliers for the provision of Plumbing Services for Seniors Services and Long-Term Care Division

Date: May 30, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation (RFQ), Ariba Document Number 3245742234

Description:

For the provision of plumbing services for Seniors Services and Long-Term Care for a period of one (1) year, with the option to renew the contract for four (4) additional one (1) year period.

Should the option(s) be exercised, then the Director of Seniors Services and Long-Term Care will request the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.

This RFQ was issued for the City of Toronto's Seniors Services and Long-Term Care Division to award contracts to the lowest bidder per RFQ deliverables. The lowest bidder will be the primary vendors and awarded a blanket contract.

Recommended Supplier:

1. Ocean Mechanical Inc.

Contract Award Value:

1. Ocean Mechanical Inc. – Lowest Bidder

\$648,150 net of all applicable taxes and charges
\$732,409 including HST and all applicable charges
\$ 659,557 net of HST recoveries

Contract is expected to start on Date of Award and end on May 31, 2023.

Option Year 1 (June 1, 2023 to May 31, 2024)
\$667,594 net of all applicable taxes and charges
\$754,381 including HST and all applicable charges
\$679,344 net of HST recoveries

Option Year 2 (June 1, 2024 to May 31, 2025)
\$687,622 net of all applicable taxes and charges
\$777,013 including HST and all applicable charges
\$699,724 net of HST recoveries

Option Year 3 (June 1, 2025 to May 31, 2026)
\$708,251 net of all applicable taxes and charges
\$800,323 including HST and all applicable charges
\$720,716 net of HST recoveries

Option Year 4 (June 1, 2026 to May 31, 2027)
\$729,498 net of all applicable taxes and charges
\$824,333 including HST and all applicable charges
\$742,337 net of HST recoveries

The total potential contract award identified in this report including option year is \$3,888,461 including all applicable taxes and charges and \$3,441,116 net of all applicable taxes and charges. **The potential cost to the City including option year is \$3,501,680 net of HST recoveries.**

The above cost calculations reflect a 3% CPI adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including option year is \$3,888,461 including all applicable taxes and charges and \$3,441,116 net of all applicable taxes and charges. The potential cost to the City including option year is \$3,501,680 net of HST recoveries.

Funding for the initial contract period is available in the 2022 Approved Budget and 2023 Operating Budget Outlook for Seniors Services and Long-Term Care Division. Should the optional periods be exercised, appropriate additional funding will be requested in the 2023-2027 Operating Budget Submissions. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Seniors Services and Long-Term Care SSLTC Operational Budget: D3*061/4412,4699 Functional Area: 1610000000	Net of HST Recoveries
Initial Year Period (Date of Award to December 31, 2022)	\$439,705
Initial Year Period (January 1 to May 31, 2023)	\$219,852
Option Year 1 (June 1, 2023 to May 31, 2024)	\$679,344
Option Year 1 (June 1, 2024 to May 31, 2025)	\$699,724
Option Year 2 (June 1, 2025 to May 31, 2026)	\$720,716
Option Year 2 (June 1, 2026 to May 31, 2027)	\$742,337
Grand Total	\$3,501,680

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: April 6th, 2022
Number of Addenda Issued: One (1)
Number of Bids: One (1)

Solicitation Closed: May 2nd, 2022

Table 2: Summary of Bids Received for RFQ, Ariba Doc No.3245742234 including Total Base Bid Price Including H.S.T**

Supplier Name	Evaluated Bid Price (Excluding H.S.T)**
OCEAN MECHANICAL INC	\$648,150

** Total Base Bid Price calculated based on total quantity in RFQ pricing form

DIVISION CONTACTS

Kelly Lee McGarry, Manager, Purchasing & Materials Management, Tel: 416-338-5574, Email: kellylee.mcgarry@toronto.ca

Richard Mendonca, Director (Acting), Management Services, Seniors Services and Long-Term Care, Tel: 416-392-5045, Email: Richard.Mendonca@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer