



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3319286457 to Barricade Traffic Services Inc. for the Non-Exclusive Supply and Delivery of Traffic Cones

Date: June 2, 2022
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation Ariba Document Number 3319286457

Description:

For the non-exclusive supply and delivery of Document Number 3319286457 for the City of Toronto (Stores) from the date of award to April 30, 2023, with the option to renew the Contract for additional four (4) years period at the sole discretion of the City and subject to budget approval(s).

Prior to the renewal of the contract, Purchasing and Material Management Division will perform a market analysis to verify the current market conditions as compared to the proposed increase by the vendor and that the Stores Division will monitor vendor performance during the first term of the contract.

Should the option(s) be exercised, then the Manager of Materials Management and Stores will request the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.

Recommended Supplier:

Barricade Traffic Services Inc.

Contract Award Value:

\$456,273 net of all applicable taxes and charges (including 25% for miscellaneous)

\$515,588 including HST and all applicable charges

\$464,303 net of HST recoveries

Contract is expected to start on date of award and end on April 30, 2023

Option Year 1 (May 1, 2023 to April 30, 2024)
\$469,961 net of all applicable taxes and charges (including 25% for miscellaneous)
\$531,056 including all applicable taxes and charges
\$478,232 net of HST recoveries

Option Year 2 (May 1, 2024 to April 30, 2025)
\$484,060 net of all applicable taxes and charges (including 25% for miscellaneous)
\$546,988 including all applicable taxes and charges
\$492,579 net of HST recoveries

Option Year 3 (May 1, 2025 to April 30, 2026)
\$498,582 net of all applicable taxes and charges (including 25% for miscellaneous)
\$563,397 including all applicable taxes and charges
\$507,357 net of HST recoveries

Option Year 4 (May 1, 2026 to April 30, 2027)
\$513,539 net of all applicable taxes and charges (including 25% for miscellaneous)
\$580,299 including all applicable taxes and charges
\$522,578 net of HST recoveries

The total potential contract award including all option years is \$2,465,050 net of HST recoveries, \$2,737,330 including all applicable taxes and charges and \$2,422,415 net of all applicable taxes and charges.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option year is \$2,737,330 including all applicable taxes and charges. The total potential cost to the City including the option years is \$2,465,050 net of HST recoveries.

The materials on this contract will be purchased for Purchasing and Materials Management Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171) until City Divisions require the material to support their work programs at which time the material value is charged to the appropriate Divisions' approved operating budgets.

Funding from the Date of award to December 31, 2022 will be included in the Purchasing and Materials Management Division's 2022 Operating Budget Submissions and should all the option years be exercised, appropriate additional funding will be requested in the 2023-2027 budget submissions. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
Date of Award – December 31, 2022	\$309,535.26	
January 1, 2023 – April 30, 2023	\$154,767.63	
Total: Contract Period	\$464,302.90	\$464,303
Total: 2022 Budget Year	\$309,535.26	
May 1, 2023 to December 31, 2023	\$318,821.32	
January 1, 2024 – April 30, 2024	\$159,410.66	
Total: Option Year 1	\$478,231.98	\$478,232
Total: 2023 Budget Year	\$473,588.95	
May 1, 2024 to December 31, 2024	\$328,385.96	
January 1, 2025 – April 30, 2025	\$164,192.98	
Total: Option Year 2	\$492,578.94	\$492,579
Total: 2024 Budget Year	\$487,796.62	
May 1, 2025 to December 31, 2025	\$338,237.54	
January 1, 2026 – April 30, 2026	\$169,118.77	
Total: Option Year 3	\$507,356.31	\$507,357
Total: 2025 Budget Year	\$502,430.52	
May 1, 2026 to December 31, 2026	\$348,384.67	
January 1, 2027 – April 30, 2027	\$174,192.33	
Total: Option Year 4	\$522,577.00	\$522,577
Total: 2026 Budget Year	\$517,503.44	
Total: 2027 Budget Year	\$174,192.33	
Grand Total	\$2,465,047	\$2,465,048

SOLICITATION SUMMARY

Solicitation Issued: March 28, 2022
Number of Addenda Issued: Four (4)
Number of Bids: Four (4)

Solicitation Closed: April 25, 2022

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Barricade Traffic Service Inc.	\$365,018.00
Lineman's Testing Laboratories of Canada	\$400,241.94
ALMON EQUIPMENT LTD	\$478,737.00
LOCO Enterprises, L.L.C.	\$542,021.80

DIVISION CONTACTS

Justin Lau, Manager, Purchasing Client Services, Purchasing & Materials Management Division, Telephone: 416-392-7316 E-Mail: Justin.Lau@toronto.ca

Craig Mavin Manager, Materials Management & Stores, Purchasing & Materials Management Division, Telephone: 416-392-6764 E-Mail: Craig.Mavin@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Chief Procurement Officer (A)
