



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3541260156 to OnX Enterprise Solutions Ltd for GoAnywhere Cloud service subscription for Secure File Transfer for Technology Services

Date: July 21, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3541260156

Description:

GoAnywhere Cloud service subscription for Secure File Transfer for the City's Technology Services Division

Recommended Supplier:

OnX Enterprise Solutions Ltd

Contract Award Value:

\$788,438 USD net of all applicable taxes and charges

\$890,935 USD including all taxes

\$802,315 USD net of HST recoveries

Contract is expected to start on date of award for a period of five (5) years from the date of Award.

FINANCIAL IMPACT

The total contract award identified in this report is \$788,438 USD (\$1,009,201 CAD) net of all applicable taxes and charges, \$890,935 USD (\$1,140,397 CAD) including all applicable taxes and charges. The total potential cost to the City is \$802,315 USD (\$1,026,963 CAD) net of HST recoveries. \$1USD = \$1.28 CAD exchange rate (June 2022).

Funding is included in the 2022 Approved Operating Budget for Technology Services Division and additional funding will be included in the 2023-2026 Operating Budget Submissions. Complete funding details are provided in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Year	Cost Centre	G/L	Total USD (Net of HST Recoveries)	Total CAD (Net of HST Recoveries)
2022	IT1017	4474	\$160,463	\$205,393
2023	IT1017	4474	\$160,463	\$205,392
2024	IT1017	4474	\$160,463	\$205,393
2025	IT1017	4474	\$160,463	\$205,392
2026	IT1017	4474	\$160,463	\$205,393
		Grand Total	\$802,315	1,026,963

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 15, 2022
Number of Addenda Issued: Zero (0)
Number of Bids: One (1)

Solicitation Closed: June 30, 2022

Table 1: Summary of Bids Received

Supplier Name	Bid Price (Including H.S.T)
Onx Enterprise Solutions Ltd	\$890,934.94

DIVISION CONTACTS

Justin Lau, Manager Purchasing Client Services, Purchasing & Materials Management
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 Technology Services
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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer