



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3424879128 to CarbPure Technologies, LLC for the Supply and Delivery of Powdered Activated Carbon for Toronto Water

Date: July 21, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Ariba Document Number 3424879128

Description:
For the supply and delivery of Powdered Activated Carbon for the City of Toronto's Toronto Water Division R.L. Clark Water Treatment Plant from date of award to October 31, 2023 with the option to renew the Contract for three (3) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised, the General Manager, Toronto Water Division will request the Acting Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
CarbPure Technologies, LLC

Contract Award Value:
\$380,368 net of all applicable taxes and charges
\$429,816 including HST and all applicable charges
\$387,063 net of HST recoveries

Contract is expected to start on date of award and end on October 31, 2023.

Option Year 1 (November 1, 2023 to October 31, 2024)

\$199,482 net of all applicable taxes and charges
 \$225,414 including HST and all applicable charges
 \$202,993 net of HST recoveries

Option Year 2 (November 1, 2024 to October 31, 2025)
 \$209,456 net of all applicable taxes and charges
 \$236,685 including HST and all applicable charges
 \$213,142 net of HST recoveries

Option Year 3 (November 1, 2025 to October 31, 2026)
 \$219,929 net of all applicable taxes and charges
 \$248,519 including HST and all applicable charges
 \$223,799 net of HST recoveries

The total potential cost to the City including all optional years is \$1,026,997 net of HST recoveries. The total potential contract award is \$1,009,235 net of all applicable taxes and charges, and \$1,140,435 including all applicable taxes and charges.

The above cost calculations for the Option Year Periods reflects an estimated annual 5% increase as per the Consumer Price Index (CPI).

FINANCIAL IMPACT

The total contract award identified in this report is \$1,140,435 including all applicable taxes and charges. The cost to the City is \$1,026,997 net of HST recoveries.

The engineering estimate for the initial term of this project is \$338,193.36 net of all taxes and charges.

Funding is available in the 2022 Approved Operating Budget for Toronto Water and funding for 2023 will be requested in the 2023 Operating Budget Submission for Toronto Water. Should the City exercise the optional periods, then additional funding will be requested in the 2023-2026 Operating Budget Submissions for Toronto Water. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

	Initial Term of Contract (Date of award to October 31, 2023)		Option Year 1	Option Year 2	Option Year 3	
GL#/Cost Centre	Date of award to December 31, 2022	January 01, 2023 to October 31, 2023	November 01, 2023 to October 31, 2024	November 01, 2024 to October 31, 2025	November 01, 2025 to October 31, 2026	Total Award(net of HST Recoveries)
	\$193,532	\$193,531	\$202,993	\$213,142	\$223,799	\$1,026,997

	Initial Term of Contract (Date of award to October 31, 2023)		Option Year 1	Option Year 2	Option Year 3	
GL 2440 GL 2499 TW7015 TW7030 TW7045 TW7060						
Total (net of HST Recoveries)						\$1,026,997

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: March 30, 2022
Number of Addenda Issued: Four (4)
Number of Bids: One (1)

Solicitation Closed: April 26, 2022

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
CarbPure Technologies, LLC	\$380,368.40

DIVISION CONTACTS

Sabrina Dipietro, Manager, Infrastructure & Development Services, Purchasing Client Services, Purchasing & Materials Management Division, Telephone: 416-397- 4809, Sabrina.Dipietro@toronto.ca

William Fernandes, Director Water Treatment and Supply, Toronto Water Division, Telephone: 416-392-8220, William.Fernandes@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi,
Acting Chief Procurement Officer