



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 2679453570 to Montgomery Sisam Architects Inc. for Architectural Services for Carefree Lodge Redevelopment project for Seniors Services and Long-Term Care

Date: July 29, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal (RFP) Ariba Document Number 2679453570

Description:

To provide architectural services for Carefree Lodge Redevelopment project for Seniors Services and Long-Term Care Division. The term of the agreement is to be for a period of four (4) years.

Recommended Supplier:

Montgomery Sisam Architects Inc.

Contract Award Value:

\$4,456,602 net of all applicable taxes and charges
\$5,035,960 including HST and all applicable charges
\$4,535,038 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2026.

The above cost calculations reflect a 9.9% (\$400,000) contingency cost for SSLTC

FINANCIAL IMPACT

The total contract award identified in this report is \$5,035,960 including all applicable taxes and charges. The total cost to the City including all option years is \$4,535,038 net of HST recoveries.

Funding is available in the 2022 approved Capital Budget for Seniors Services and Long-Term Care.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element/ Description	Date of award to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025	January 1, 2026 to December 31, 2026	Total (Net of HST Recoveries)
CHA026-01/ Carefree Lodge Redevelopment	\$500,000	\$1,350,000	\$1,350,000	\$1,100,000	\$235,038	\$4,535,038

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: January 19, 2022

Solicitation Closed: March 16, 2022

Number of Addenda Issued: Three (3)

Number of Bids: Four (4)

Table 2: Summary of Bids Received for Ariba Document Number 2679453570

Supplier Name
Dialog Ontario Inc.
Diamond Schmitt Architects Architects Incorporated
Montgomery Sisam Architects Inc.*
Salter Pilon Architecture Inc.

*Pursuant to the Request for Proposal document the contract award value includes contingency

Range of Scores:

65.54 to 88.87

DIVISION CONTACTS

Kelly Lee McGarry, Manager, Community & Social Services and City Manager Office, Purchasing Client Services, Purchasing & Materials Management, Tel: 416-392-1492, Email: KellyLee.McGarry@toronto.ca

Daniela Sabatini, Director, Management Services, Seniors Services and Long-Term Care, Tel: 416-392-9061, Email: Daniela.sabatini@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer