



## BID AWARD PANEL CONTRACT AWARD

### **Award of Ariba Document Number 3562986243 to Tactical Products Canada Inc., for non-exclusive supply and delivery Uniform Pants and Shirts, for Toronto Paramedic Services Division**

**Date:** September 15, 2022  
**To:** Bid Award Panel  
**From:** Acting Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**

Request for Quotation Ariba Document Number 3562986243

**Description:**

For the non-exclusive supply and delivery of First Tactical Uniforms Pants and Shirts for the City of Toronto's Toronto Paramedic Services Division, from the date of award to October 31, 2023, with the option to renew the contract for four (4) additional separate one (1) year periods, all in accordance with the provisions and specifications contained in this Request for Quotation RFQ# Doc3562986243

Should the option(s) be exercised, then the Chief of Toronto Paramedic Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

**Recommended Supplier:**

Tactical Products Canada Inc.

**Contract Award Value:**

\$140,156 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$158,377 including HST and all applicable charges

**\$142,623 net of HST recoveries**

**Contract is expected to start on November 1, 2022 and end on October 31, 2023**

Option Year 1 (November 1, 2023 to October 31, 2024)

\$144,361 net of all applicable taxes and charges

\$163,128 including HST and all applicable charges

**\$146,902 net of HST recoveries**

Option Year 2 (November 1, 2024 to October 31, 2025)

\$148,692 net of all applicable taxes and charges

\$168,022 including HST and all applicable charges

**\$151,309 net of HST recoveries**

Option Year 3 (November 1, 2025 to October 31, 2026)

\$153,153 net of all applicable taxes and charges

\$173,062 including HST and all applicable charges

**\$155,848 net of HST recoveries**

Option Year 4 (November 1, 2026 to October 31, 2027)

\$157,747 net of all applicable taxes and charges

\$178,254 including HST and all applicable charges

**\$160,523 net of HST recoveries**

**The total potential contract award including all option years is \$757,205 net of HST recoveries**, \$840,843 including all applicable taxes and charges and \$744,109 net of all applicable taxes and charges.

The above cost calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

## **FINANCIAL IMPACT**

The total potential contract award identified in this report is \$840,843 including all applicable taxes and charges. The total potential cost to the City is \$757,205 net of HST recoveries.

Funding of \$23,770 net of HST recoveries is available in the 2022 Approved Operating Budget of Toronto Paramedic Services. Funding of \$118,853 net of HST recoveries is included in the division's 2023 Operating Budget Submission for Council consideration. Should all the option years be exercised, appropriate additional funding will be requested in the 2023-2027 Operating Budget Submissions. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

| Cost Centre/<br>Cost Element | Nov 1 -<br>Dec 31,<br>2022 | Jan 1, -<br>Oct 31,<br>2023 | Option Yr. 1<br>Nov 1, 2023 -<br>Oct 31, 2024 | Option Yr. 2<br>Nov 1, 2024 -<br>Oct 31, 2025 | Option Yr. 3<br>Nov 1, 2025<br>Oct 31, 2026 | Option Yr. 4<br>Nov 1, 2026 -<br>Oct 31, 2027 | Total<br>(net of HST<br>Recoveries) |
|------------------------------|----------------------------|-----------------------------|-----------------------------------------------|-----------------------------------------------|---------------------------------------------|-----------------------------------------------|-------------------------------------|
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|                                                  |          |               |           |           |           |           |           |
|--------------------------------------------------|----------|---------------|-----------|-----------|-----------|-----------|-----------|
| B46700,<br>B46753 / C/Es<br>2665, 2660 &<br>2670 | \$23,770 | \$118,85<br>3 | \$146,902 | \$151,309 | \$155,848 | \$160,523 | \$757,205 |
|--------------------------------------------------|----------|---------------|-----------|-----------|-----------|-----------|-----------|

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

## SOLICITATION SUMMARY

**Solicitation Issued:** July 13, 2022      **Solicitation Closed:** August 12, 2022

**Number of Addenda Issued:** One (1)

**Number of Bids:** Two (2)

Table 2: Summary of Bids Received including bid price

| Description                                | Supplier Name                 | Bid Price (Including HST)         |
|--------------------------------------------|-------------------------------|-----------------------------------|
| LOT A – Body Armours                       | No Bid                        | No Bid                            |
| LOT B – Ballistic Helmets                  | No Bid                        | No Bid                            |
| LOT C – Uniform Pants and Shirts           | Tactical Products Canada Inc. | \$158,377*                        |
|                                            | Valley Associates             | \$156,364*<br>(Non-Compliant bid) |
| LOT D – ARC'TERYX Assault Pants and Shirts | No Bid                        | No Bid                            |

\* Includes a 25% Miscellaneous Line

## DIVISION CONTACTS

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Michael Grife, Commander Operations, Community and Social Services, Toronto Paramedic Services, 416-392-2116, [Irina.Pantofaru@toronto.ca](mailto:Irina.Pantofaru@toronto.ca)

## COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest supplier meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
1. for a contract funded by the operating budget, 5 years or less including any option years; or
  2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
- e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

**SIGNATURE**

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Sandra Lisi  
Acting Chief Procurement Officer