



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3600855700 to Chem-Aqua, Division of NCH Canada Inc for the supply and delivery of all labour, equipment, and parts for maintenance of Copper Silver Ionization Systems for Seniors Services and Long-Term Care Division

Date: September 22, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request For Quotation, Ariba Document Number 3600855700

Description:

For provision of Domestic Hot Water Copper Silver Ionization for Seniors Services and Long-Term Care Division for a period of one (1) year, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) separate one (1) year.

Should the option(s) be exercised, then the Director of Seniors Services and Long-Term Care will request the Director of Purchasing and Materials Management to process the renewals under the same terms and conditions.

Recommended Supplier:

Chem-Aqua, Division of NCH Canada Inc

Contract Award Value:

\$685,636 net of all applicable taxes and charges (Incl. 15% contingency amount)

\$774,769 including HST and all applicable charges

\$697,704 net of HST recoveries

Contract is expected to start on Date of Award and end on September 30, 2023.

Option Year 1 (October 1, 2023 to September 30, 2024)

\$706,206 net of all applicable taxes and charges

\$798,012 including HST and all applicable charges
\$718,635 net of HST recoveries

Option Year 2 (October 1, 2024 to September 30, 2025)
\$727,392 net of all applicable taxes and charges
\$821,953 including HST and all applicable charges
\$740,194 net of HST recoveries

Option Year 3 (October 1, 2025 to September 30, 2026)
\$749,213 net of all applicable taxes and charges
\$846,611 including HST and all applicable charges
\$762,400 net of HST recoveries

Option Year 4 (October 1, 2026 to September 30, 2027)
\$771,690 net of all applicable taxes and charges
\$872,010 including HST and all applicable charges
\$785,272 net of HST recoveries

The total potential contract award including all option years is \$3,640,139 including all applicable taxes and charges and \$4,113,357 net of all applicable taxes and charges.
The potential cost to the City is \$3,704,205 net of HST recoveries.

The above cost calculations reflect a contingency allowance of \$89,430.90 for a total of 15% of total amount and a 3% CPI adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report \$3,640,139 net of all applicable taxes and charges, and \$4,113,357 including all applicable taxes and charges. The total potential cost to the City is \$3,704,205 net of HST recoveries

Funding is available in the 2022 Approved Operating Budget for Seniors Services and Long-Term Care Division and additional funding is available in the 2023 Outlook Year. Should all the optional periods be exercised, appropriate additional funding will be requested in the 2023-2026 Operating Budget Submissions. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Seniors Services and Long-Term Care SSLTC Operational Budget: D3*061 Cost Element: 4403, 4407, 4412	Net of HST Recoveries
Initial Year Period From Date of Award to December 31, 2022	\$174,426
Initial Year Period From January 1, 2023 to September 30, 2023	\$523,278
Option Year 1 From October 1, 2023 to September 30, 2024	\$718,635

Seniors Services and Long-Term Care SSLTC Operational Budget: D3*061 Cost Element: 4403, 4407, 4412	Net of HST Recoveries
Option Year 2 From October 1, 2024 to September 30, 2025	\$740,194
Option Year 3 From October 1, 2025 to September 30, 2026	\$762,400
Option Year 4 From October 1, 2026 to September 30, 2027	\$785,272
Grand Total From January 1, 2022 to December 31, 2026	\$3,704,205

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: August 5th, 2022
Number of Addenda Issued: Zero (0)
Number of Bids: One (1)

Solicitation Closed: August 30th, 2022

Table 2: Summary of Bids Received for Request For Quotation, Ariba Document Number 3600855700 including bid price

Supplier Name	Evaluated Bid Price (excluding H.S.T)
Chem-Aqua, Division of NCH Canada Inc	\$673,712.78

DIVISION CONTACTS

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Cornel Baptista, Manager, Environmental Services, Seniors Services and Long-Term Care, Tel: 416-397-9956, Email: Cornel.baptista@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer