



## **BID AWARD PANEL CONTRACT AWARD**

### **Award of Ariba Document Number 3493250199 to Terraprobe Inc., for Welds and Structural Steel Inspection for Engineering and Construction Services**

**Date:** October 6, 2022  
**To:** Bid Award Panel  
**From:** Acting Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**

Request for Quotation, Ariba Document Number 3493250199, Contract Number RFQ-22ECS-MI-01WI

**Description:**

Non-exclusive supply of all labour, materials and equipment necessary for the Welds and Structural Steel Inspection for a period of one (1) year with the option to extend the Contract for two (2) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option periods be exercised, then the Chief Engineer and Executive Director will request the (A) Chief Procurement Officer to process the renewals under the same terms and conditions.

**Recommended Supplier:**

Terraprobe Inc.

**Contract Award Value:**

\$227,767 net of all applicable taxes and charges  
\$257,377 including HST and all applicable charges  
**\$231,776 net of HST recoveries**

**Contract is expected to start on date award and end October 4, 2023.**

Option Period 1 (October 5, 2023 to October 4, 2024)  
\$227,767 net of all applicable taxes and charges  
\$257,377 including HST and all applicable charges  
\$231,776 net of HST recoveries

Option Period 2 (October 5, 2024 to October 4, 2025)  
\$227,767 net of all applicable taxes and charges  
\$257,377 including HST and all applicable charges  
\$231,776 net of HST recoveries

The total contract award including all option periods is \$683,301 net of all applicable taxes and charges and \$772,130 including all applicable taxes and charges. **The total potential cost to the City including the option periods is \$695,327 net of HST recoveries.**

The above cost calculations for the option periods reflect a 100 percent increase of the total value of the contract.

## FINANCIAL IMPACT

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The total potential contract award identified in this report including all option periods is \$772,130 including all applicable taxes and charges. The total potential cost to the City is \$695,327 net of HST recoveries.

The engineering estimate for this project for the initial one year term is \$174,664 net of all taxes and charges.

Funding is available in the 2022-2031 Approved Capital Budget and Plan for Toronto Water and Transportation Services. Should the optional periods be exercised, appropriate additional funding has been requested in the 2024-2025 Capital Budget Submissions for Toronto Water and Transportation Services. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

| WBS Element                 | Date of Award to December 31, 2022 | January 1, 2023, to October 4, 2023 | Option Period 1: October 5, 2023 to October 4, 2024 | Option Period 2: October 5, 2024 to October 5, 2025 | Total (Net of HST recoveries) |
|-----------------------------|------------------------------------|-------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-------------------------------|
| CWW470-02 (Consulting Fees) | \$21,064                           | \$63,192                            | \$84,257                                            | \$84,257                                            | \$252,770                     |

| <b>WBS Element</b>                            | <b>Date of Award to December 31, 2022</b> | <b>January 1, 2023, to October 4, 2023</b> | <b>Option Period 1: October 5, 2023 to October 4, 2024</b> | <b>Option Period 2: October 5, 2024 to October 5, 2025</b> | <b>Total (Net of HST recoveries)</b> |
|-----------------------------------------------|-------------------------------------------|--------------------------------------------|------------------------------------------------------------|------------------------------------------------------------|--------------------------------------|
| CPW545-02<br>(Consulting Fees)                | \$21,064                                  | \$63,193                                   | \$84,257                                                   | \$84,257                                                   | \$252,771                            |
| CTP515-01-214<br>(City Bridge Rehabilitation) | \$15,816                                  | \$47,446                                   | \$63,262                                                   | \$63,262                                                   | \$189,786                            |
| <b>Total</b>                                  | <b>\$57,944</b>                           | <b>\$173,831</b>                           | <b>\$231,776</b>                                           | <b>\$231,776</b>                                           | <b>\$695,327</b>                     |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

## **SOLICITATION SUMMARY**

**Solicitation Issued:** May 18, 2022      **Solicitation Closed:** June 13, 2022  
**Number of Addenda Issued:** None  
**Number of Bids:** Three (3)

Table 2: Summary of Bids Received including bid price

| <b>Supplier Name</b>             | <b>Bid Price (excluding H.S.T.)</b> |
|----------------------------------|-------------------------------------|
| Terraprobe Inc.                  | \$189,805.76*                       |
| Applus+ RTD Quality Service Inc. | \$190,956.18                        |
| Arcanite Inc.                    | \$194,651.00                        |

\*Pursuant to the Request for Quotations the contract award value includes contingency.

## **DIVISION CONTACTS**

Sabrina Dipietro, Senior Manager, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-4809, [Sabrina.Dipietro@toronto.ca](mailto:Sabrina.Dipietro@toronto.ca)

Simon Hopton, Director, Design and Construction, Major Infrastructure, Engineering and Construction Services, 416-395-6270, [Simon.Hopton@toronto.ca](mailto:Simon.Hopton@toronto.ca)

## **COMMENTS**

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For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

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Sandra Lisi  
Acting Chief Procurement Officer