

Award of Ariba Document Number 3569506185 to Guild Electric Limited for the Supply and Installation of Bollards, Concrete Barriers and Related Materials within the City of Toronto for Transportation Services.

Date: October 5, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3569506185, Contract Number. 22TR-OM-100-CW-FB

Description:

The supply and installation of Bollards, Concrete Barriers and Related Materials within the City of Toronto for a period of two (2) years starting from the date of award, with an option in favour of the City to extend the agreement with the same terms and conditions for an additional term of up to a one (1) year period.

Should the option be exercised, the General Manager of Transportation Services will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:

Guild Electric Limited

Contract Award Value:

\$9,741,656 net of all applicable taxes and charges
\$11,008,071 including HST and all applicable charges
\$9,913,109 net of HST recoveries

Option Year (2025):

\$3,774,289 net of all applicable taxes and charges
\$4,340,010 including HST and all applicable charges
\$3,840,717 net of HST recoveries

The contract is expected to start on the date of award to December 31, 2024.

The total potential contract award identified in this report, including the option year, is \$13,515,945 net of all applicable taxes and charges and \$15,348,081 including all applicable taxes and charges. **The total potential cost to the City is \$13,753,826 net of HST recoveries.**

The above cost calculations for the Option Year reflects an estimated annual 3% increase as per the Consumer Price Index (CPI)

FINANCIAL IMPACT

The total potential contract award identified in this report is \$13,515,945 net of all applicable taxes and charges and \$15,348,081 including all applicable taxes and charges. The total potential cost to the City is \$13,753,826 net of HST recoveries.

Funding is available in the 2022 Approved Capital Budget and 2022-2031 Approved Capital Plan for Transportation Services as well as the 2022 Approved Operating Budget for Transportation Services. Additional funding will be included in the 2023-2024 Operating Budget Submissions for Transportation Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WSB Element	Date of Award - December 31, 2022 (Net of HST Recoveries)	Date of Award - December 31, 2023 (Net of HST Recoveries)	January 1, 2024 - December 31, 2024 (Net of HST Recoveries)	Total (Net HST Recoveries)
CTP817-05-284 (CYCLING)	\$571,766	\$2,572,946	\$2,572,946	\$5,717,658
CTP817-05-286 (CYCLING)	\$1,575,893	\$0.00	\$0.00	\$1,575,893
CTP717-58-175 (SSZ)	\$3,614	\$16,264	\$16,264	\$36,142
CTP717-58-176 (GSI)	\$97,412	\$438,355	\$438,355	\$974,122
CTP717-58-177 (TSLIP)	\$32,471	\$146,118	\$146,118	\$324,707
CTP817-06-10	\$10,842	\$48,791	\$48,791	\$108,424
CTP315-09-595 Cash Allowance	\$5,088	\$22,896	\$22,896	\$50,880.00
TS6010 (SAM)	\$112,528	\$506,377	\$506,377	\$1,125,282

WSB Element	Date of Award - December 31, 2022 (Net of HST Recoveries)	Date of Award - December 31, 2023 (Net of HST Recoveries)	January 1, 2024 - December 31, 2024 (Net of HST Recoveries)	Total (Net HST Recoveries)
Total Award (Net of HST Recoveries)				\$9,913,109
Option Year (2025) w/approximately 3%CPI				\$3,840,717
Total Potential Award Including Option Year				\$13,753,826

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: 08/05/2022

Solicitation Closed: 08/26/2022

Number of Addenda Issued: 0

Number of Bids: Two (2)

Table 2: Summary of Bids Received including Bid Price

Supplier Name	Bid Price (excluding H.S.T.)
Guild Electric Limited	\$9,691,655.84*
Upper Canada Road Services Inc.	\$10,315,736.00

*Pursuant to the Request for Quotation document, the contract award price includes cash allowance.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer