



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3655629880 to KPMG LLP for Information and Information Technology Solutions Consulting Services for Technology Services Division

Date: November 3, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Services Ariba Document Number 3655629880

Description:

For Information and Information Technology Solutions Consulting Services under the Request for Proposals issued by the Ministry of Government and Consumer Services for Information and Information Technology Solutions Consulting Services, reference VOR # TENDER_9951.

Recommended Supplier:

KPMG LLP

Contract Award Value:

\$3,490,000 net of all applicable taxes and charges

\$3,943,700 HST and all applicable charges

\$3,551,424 net of HST recoveries

Contract is expected to start on the date of award and end on March 31, 2024.

FINANCIAL IMPACT

The total contract award identified in this report is \$3,490,000 net of all applicable taxes and charges, \$3,943,700 including all applicable taxes and charges. The total cost to the City is \$3,551,424 net of HST recoveries.

Funding is included in the 2023-2032 Capital Budget and Plan for Technology Services Division for Council consideration. Funding details are provided in Table 1 below:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element & Account Name	Jan. 1 to Dec. 31, 2023	January 1, 2024 to March 31, 2024	Total (net of HST Recoveries)
CIT046-12-02 (ServiceNow)	\$3,018,711	\$532,713	\$3,551,424

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the program for review as part of the 2023 budget process.

SOLICITATION SUMMARY

Solicitation Issued: September 9, 2022

Solicitation Closed: October 5, 2022

Number of Addenda Issued: Three (3)

Number of Bids: Two (2)

Table 2: Summary of Bids Received:

Supplier Name
Ernst & Young LLP
KPMG LLP

DIVISION CONTACTS

Kelly McGarry, Manager, Purchasing Client, Services, Purchasing and Materials Management Division, Telephone: 416-392-1302, Email: kellylee.mcgarry@toronto.ca

Cielo Medel, Director, Operation Support Services, Technology Services Division
Telephone: 416-392-0369 Email: cielo.medel@toronto.ca

COMMENTS

For the recommended contract awards, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications per Part or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba;

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer