



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3607983242 to Toromont Material Handling, a Division of Toromont Industries Ltd. for the Supply and Delivery of Twenty- Six (26) Latest model 4-wheel, 2WD all-terrain riding type litter vacuums with a 284 L drum capacity for Fleet Services

Date: November 3, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Ariba Document Number 3607983242

Description:
For the supply and delivery of twenty-six (26) latest model 4-wheel, 2WD all-terrain riding type litter vacuums with a 284 L drum capacity, with option to purchase an additional Fifteen (15) units in 2023-2024, Eight (8) units in 2024-2025, Thirteen (13) units in 2025-2026 and One (1) unit in 2026-2027, pending budget availability.

The Request for Quotation was structured to purchase twenty-six (26) units, comprising of twenty-four (24) diesel units and two (2) electric units. Following the evaluation, Fleet Services Division has determined the need to reduce its diesel units by two (2) and increase the electric units by two (2). Lowest Bidder's total bid price was increased to reflect twenty-two (22) diesel units and four (4) electric units.

The term of this contract is for a fixed period of five (5) years from date of award to November 15, 2027, all in accordance with the terms, conditions, and specifications of the Request for Quotation and any applicable City policy.

Recommended Supplier:
Toromont Material Handling, a Division of Toromont Industries Ltd.

Contract Award Value (from date of award to November 15, 2023):

\$2,791,228 net of all applicable taxes and charges
\$3,154,088 including HST and all applicable charges
\$2,840,354 net of HST recoveries

Optional Contract Award Value (November 16, 2023 to November 15, 2027):

\$5,594,103 net of all applicable taxes and charges
\$6,321,336 including HST and all applicable charges
\$5,692,560 net of HST recoveries

Total Potential Contract Award Value including Optional Purchases (2022-2027):

\$8,385,331 net of all applicable taxes and charges
\$9,475,424 including HST and all applicable charges
\$8,532,913 net of HST recoveries

Contract is expected to start on the date of award and end on November 15, 2027.

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$8,385,331 net of all applicable taxes and charges, \$9,475,424 including HST and applicable charges. The total potential cost to the City is \$8,532,913 net of HST recoveries.

Funding for the mandatory purchases is available for commitment in the 2022-2031 Approved Capital Budget and Plan for Fleet Services. Funding for optional purchases during 2023-2027, if applicable, will be requested in future Capital Budget Submissions for Fleet Services. Funding details follow in Table 1:

Table 1: Financial Impact Summary (net of HST recoveries)

Division / Account	January 1, 2023 - November 15, 2023 (26 units)	November 16, 2023 - November 15, 2024 (Optional 15 units)	November 16, 2024- November 15, 2025 (Optional 8 units)	November 16, 2025- November 15, 2026 (Optional 13 units)	November 16, 2026- November 15, 2027 (Optional 1 unit)	Total Potential Contract Value
Budget Year Purchase	2023	2024	2025	2026	2027	
SWMS Services - Fleet Replace. CFL008	\$2,840,354	\$2,239,729	\$1,230,358	\$2,059,311	\$163,161	\$8,532,913

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2023 budget process.

SOLICITATION SUMMARY

Solicitation Issued: July 29, 2022 **Solicitation Closed:** August 29, 2022
Number of Addenda Issued: Zero (0)
Number of Bids: One (1)

Table 2: Summary of Bids Received including bid price:

Supplier Name	Bid Price (excluding H.S.T.)*
Toromont Material Handling, a division of Toromont industries ltd.	\$2,742,512

*Bid Price is for twenty-six (26) units: twenty-four (24) diesel units and two (2) electric units.

DIVISION CONTACTS

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Vukadin Lalovic, Director, Asset Management, Fleet Services, Telephone: 416-392-6365, Email: Vukadin.Lalovic@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is more than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 2 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly on Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer