



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3524228095 to various suppliers for the Non-Original Equipment Manufacturer (OEM) Preventative Vehicle maintenance, repairs, and inspections services for Fleet Services, Fire Services, and Paramedic Services

Date: November 3, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation , Ariba Document Number 3524228095

Description:

For the non-exclusive supply of all labour, parts, materials, and equipment necessary to perform non-OEM vehicle Preventative Maintenance, repairs and inspections to various Light-Duty vehicles class 1-2, and overflow Medium and/or Heavy-Duty vehicles class 3 through class 9, on an as-and-when-required basis at their facility, for the City of Toronto's Fleet Services Division, Toronto Fire Services, and Toronto Paramedic Services, from date of award to November 14, 2023, with the option to renew the contract for an additional four (4) separate one (1) year periods.

The Request for Quotation is structured to award two (2) separate contracts to the two (2) lowest suppliers (Primary and Secondary) based on the suppliers meeting specifications per Districts: District 1 - Toronto and East York District, District 2 - Etobicoke York District, District 3 - North York District and District 4 - Scarborough District. Fleet Services Division intends to distribute 60-80% of the work to the Primary Supplier, and 20-40% of the work to the Secondary Supplier as per Request for Quotation Part 5 - Instructions to Pricing Form, Section 4.9.

Should the option(s) be exercised, then the General Manager, Fleet Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Suppliers:

Portugal Auto Garage

Contract Award Value:

\$ 431,859 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 488,001 including HST and all applicable charges

\$ 439,460 net of HST recoveries

Contract is expected to start on the date of award and end on November 14, 2023.

Option Year 1 (November 15, 2023, to November 14, 2024)

\$ 444,815 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 502,641 including all applicable taxes and charges

\$ 452,643 net of HST recoveries

Option Year 2 (November 15, 2024, to November 14, 2025)

\$ 458,159 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 567,984 including all applicable taxes and charges

\$ 466,223 net of HST recoveries

Option Year 3 (November 15, 2025, to November 14, 2026)

\$ 471,904 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 641,822 including all applicable taxes and charges

\$ 480,209 net of HST recoveries

Option Year 4 (November 15, 2026, to November 14, 2027)

\$ 486,061 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 725,259 including all applicable taxes and charges

\$ 494,616 net of HST recoveries

Total Potential Contract Award Value including Optional Periods:

\$ 2,292,798 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,925,706 including HST and all applicable charges

\$ 2,333,151 net of HST recoveries

Recommended Supplier:

North Keele Auto Repair Centre

Contract Award Value:

\$ 1,665,044 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 1,881,500 including HST and all applicable charges

\$ 1,694,349 net of HST recoveries

Contract is expected to start on the date of award and end on November 14, 2023.

Option Year 1 (November 15, 2023, to November 14, 2024)

\$ 1,714,995 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 1,937,945 including all applicable taxes and charges

\$ 1,745,179 net of HST recoveries

Option Year 2 (November 15, 2024, to November 14, 2025)

\$ 1,766,445 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 1,996,083 including all applicable taxes and charges

\$ 1,797,535 net of HST recoveries

Option Year 3 (November 15, 2025, to November 14, 2026)

\$ 1,819,438 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,055,965 including all applicable taxes and charges

\$ 1,851,461 net of HST recoveries

Option Year 4 (November 15, 2026, to November 14, 2027)

\$ 1,874,022 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,117,644 including all applicable taxes and charges

\$ 1,907,004 net of HST recoveries

Total Potential Contract Award Value including Optional Periods:

\$ 8,839,944 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 9,989,137 including HST and all applicable charges

\$ 8,995,527 net of HST recoveries

Recommended Supplier:

BDS Fleet Services

Contract Award Value:

\$ 2,443,334 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,760,967 including HST and all applicable charges

\$ 2,486,337 net of HST recoveries

Contract is expected to start on the date of award and end on November 14, 2023.

Option Year 1 (November 15, 2023, to November 14, 2024)

\$ 2,516,634 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,843,796 including all applicable taxes and charges

\$ 2,560,927 net of HST recoveries

Option Year 2 (November 15, 2024, to November 14, 2025)

\$ 2,592,133 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,929,110 including all applicable taxes and charges

\$ 2,637,754 net of HST recoveries

Option Year 3 (November 15, 2025, to November 14, 2026)

\$ 2,669,897 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 3,016,984 including all applicable taxes and charges

\$ 2,716,887 net of HST recoveries

Option Year 4 (November 15, 2026, to November 14, 2027)

\$ 2,749,994 net of all applicable taxes and charges

\$ 3,107,493 including all applicable taxes and charges

\$ 2,798,394 net of HST recoveries

Total Potential Contract Award Value including Optional Periods:

\$ 12,971,992 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 14,658,351 including HST and all applicable charges

\$ 13,200,299 net of HST recoveries

Recommended Supplier:

Auto Guyz - Auto Repair

Contract Award Value:

\$ 370,940 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 419,162 including HST and all applicable charges

\$ 377,469 net of HST recoveries

Contract is expected to start on the date of award and end on November 14, 2023.

Option Year 1 (November 15, 2023, to November 14, 2024)

\$ 382,068 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 431,737 including all applicable taxes and charges

\$ 388,793 net of HST recoveries

Option Year 2 (November 15, 2024, to November 14, 2025)

\$ 393,530 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 444,689 including all applicable taxes and charges

\$ 400,456 net of HST recoveries

Option Year 3 (November 15, 2025, to November 14, 2026)

\$ 405,336 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 458,030 including all applicable taxes and charges

\$ 412,470 net of HST recoveries

Option Year 4 (November 15, 2026, to November 14, 2027)

\$ 417,496 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 471,771 including all applicable taxes and charges

\$ 424,844 net of HST recoveries

Total Potential Contract Award Value including Optional Periods:

\$ 1,969,371 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 2,225,389 including HST and all applicable charges

\$ 2,004,032 net of HST recoveries

Recommended Supplier:

Hogan Chevrolet Buick GMC

Contract Award Value:

\$ 250,366 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 282,913 including HST and all applicable charges

\$ 254,772 net of HST recoveries

Contract is expected to start on the date of award and end on November 14, 2023.

Option Year 1 - From November 15, 2023, to November 14, 2024

\$ 257,877 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 291,401 including all applicable taxes and charges

\$ 262,416 net of HST recoveries

Option Year 2 – From November 15, 2024, to November 14, 2025

\$ 265,613 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 300,143 including all applicable taxes and charges

\$ 270,288 net of HST recoveries

Option Year 3 – From November 15, 2025, to November 14, 2026

\$ 273,582 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 309,147 including all applicable taxes and charges

\$ 278,397 net of HST recoveries

Option Year 4 – From November 15, 2026, to November 14, 2027

\$ 281,789 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 318,422 including all applicable taxes and charges
\$ 286,749 net of HST recoveries

Total Potential Contract Award Value including Optional Periods:

\$ 1,329,227 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$ 1,502,026 including HST and all applicable charges

\$ 1,352,621 net of HST recoveries

The total potential combined contract awards for all suppliers identified in this report including all optional years is \$ 27,403,331 net of all taxes and \$ 31,300,609 including all applicable taxes and charges. **The total potential cost to the City, including all optional years, for all contract awards is \$ 27,885,630 net of HST Recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total total potential contract award identified in this report is \$ 31,300,609 including all applicable taxes and charges. The total potential cost to the City is \$ 27,885,630 net of HST recoveries.

Commitments against the contract will be drawn on an as-needed basis by issuing Contract Release Orders subject to validation of funding at the time of issuance. Due to inflationary pressures on parts and services, funding in the amount of \$492,014 net of HST recoveries will be managed within the 2022 Approved Operating Budget for Fleet Services Division by offsetting expenditures in other areas. Funding in the amount of \$3,444,096 net of HST recoveries for the balance of the contract period to November 14, 2023 will be included in the 2023 Operating Budget submission for Fleet Services Division.

Funding in the amount of \$137,628 net of HST recoveries is included in the 2022 Approved Operating Budget for Toronto Fire Services. Funding in the amount of \$963,394 net of HST recoveries for the balance of the contract period to November 14, 2023 will be included in the 2023 Operating Budget submission for Toronto Fire Services.

Funding in the amount of \$26,907 net of HST recoveries is included in the 2022 Approved Operating Budget for Toronto Paramedic Services. Funding in the amount of \$188,347 net of HST recoveries for the balance of the contract period to November 14, 2023 will be included in the 2023 Operating Budget submission for Toronto Paramedic Services.

Should the option period be exercised, then appropriate additional funding, if needed, will be included in the 2023-2027 annual Operating Budget Submissions for Fleet Services Division, Toronto Paramedic Services, and Toronto Fire Services. Funding details are summarized in the Tables below as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)
Fleet Services Division

Fleet Services Division Fleet Services Operational Budget: FL100 Cost Element: 2181 and 4404	Total (net of HST Recoveries)
Initial Year Period From the date of award to December 31, 2022	\$492,014
Initial Year Period From January 1, 2023, to November 14, 2023	\$3,444,096
Option Year 1 From November 15, 2023, to December 31, 2023	\$506,774
Option Year 1 From January 1, 2024, to November 14, 2024	\$3,547,419
Option Year 2 From November 15, 2024, to December 31, 2024	\$521,977
Option Year 2 From January 1, 2025, to November 14, 2025	\$3,653,842
Option Year 3 From November 15, 2025, to December 31, 2025	\$537,637
Option Year 3 From January 1, 2026, to November 14, 2026	\$3,763,457
Option Year 4 From November 15, 2026, to December 31, 2026	\$553,766
Option Year 4 From January 1, 2027, to November 14, 2027	\$3,876,361
Total Cost from June 6, 2022, to June 5, 2027	\$20,897,344

Table 2: Fire Services Financial Impact of Recommended Contract

Toronto Fire Services Fire Services Operational Budget: FR0025 Cost Element: 4424	Total (net of HST Recoveries)
Initial Year Period From the date of award to December 31, 2022	\$137,628
Initial Year Period From January 1, 2023, to November 14, 2023	\$963,394
Option Year 1 From November 15, 2023, to December 31, 2023	\$141,757
Option Year 1 From January 1, 2024, to November 14, 2024	\$992,296
Option Year 2 From November 15, 2024, to December 31, 2024	\$146,009
Option Year 2 From January 1, 2025, to November 14, 2025	\$1,022,065
Option Year 3 From November 15, 2025, to December 31, 2025	\$150,390
Option Year 3 From January 1, 2026, to November 14, 2026	\$1,052,727
Option Year 4 From November 15, 2026, to December 31, 2026	\$154,901
Option Year 4 From January 1, 2027, to November 14, 2027	\$1,084,309
Total Cost from June 6, 2022, to June 5, 2027	\$5,845,476

Table 3: Paramedic Services Financial Impact of Recommended Contract

Toronto Paramedic Services Paramedic Services Operational Budget: B45109, B45555, and B41119 Cost Element: 4424	Total (net of HST Recoveries)
Initial Year Period From the date of award to December 31, 2022	\$26,907
Initial Year Period From January 1, 2023, to November 14, 2023	\$188,347
Option Year 1 From November 15, 2023, to December 31, 2023	\$27,714
Option Year 1 From January 1, 2024, to November 14, 2024	\$193,997
Option Year 2 From November 15, 2024, to December 31, 2024	\$28,545
Option Year 2 From January 1, 2025, to November 14, 2025	\$199,817
Option Year 3 From November 15, 2025, to December 31, 2025	\$29,402

Option Year 3 From January 1, 2026, to November 14, 2026	\$205,812
Option Year 4 From November 15, 2026, to December 31, 2026	\$30,284
Option Year 4 From January 1, 2027, to November 14, 2027	\$211,986
Total Cost from June 6, 2022, to June 5, 2027	\$1,142,810

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2023 budget process.

SOLICITATION SUMMARY

Solicitation Issued: June 9, 2022, **Solicitation Closed:** July 18, 2022

Number of Addenda Issued: two (2)

Number of Bids: six (6)

Table 4: Summary of Bids Received including bid price (Fleet Services D1 - Medium & Heavy Duty):

Supplier Name	Bid Price (excluding H.S.T)
BDS Fleet Service, 1698626 Ont. Inc.	\$510,532.88
North Keele Auto Repair Centre Ltd.	\$539,361.04

Table 5: Summary of Bids Received including bid price (Fleet Services D2 - Medium & Heavy Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$297,747.68
BDS Fleet Service, 1698626 Ont. Inc.	\$337,895.68

Table 6: Summary of Bids Received including bid price (Fleet Services D3 - Medium & Heavy Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$473,024.69
BDS Fleet Service, 1698626 Ont. Inc.	\$536,725.49

Table 7: Summary of Bids Received including bid price (Fleet Services D4 - Medium & Heavy Duty):

Supplier Name	Bid Price (excluding H.S.T)
BDS Fleet Service, 1698626 Ont. Inc.	\$563,452.31
North Keele Auto Repair Centre Ltd.	\$616,947.95

Table 8: Summary of Bids Received including bid price (Fire Services - Medium & Heavy Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$140,000.00
BDS Fleet Service, 1698626 Ont. Inc.	\$394,100.00

Table 9: Summary of Bids Received including bid price (Paramedic Services - Medium & Heavy Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$138,642.00
Hogan Chevrolet Buick GMC Limited	\$151,797.32
BDS Fleet Service, 1698626 Ont. Inc.	\$170,600.00

Table 10: Summary of Bids Received including bid price (Fleet Services D1 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
Portugal Auto Garage	\$417,386.46
North Keele Auto Repair Centre Ltd.	\$422,798.46
BDS Fleet Service, 1698626 Ont. Inc.	\$463,431.07
Hogan Chevrolet Buick GMC Limited	\$490,410.65

Table 11: Summary of Bids Received including bid price (Fleet Services D2 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$172,649.19
Eagle Autowerks Inc.*	\$199,755.83
BDS Fleet Service, 1698626 Ont. Inc.	\$200,274.19

*Supplier was found non-compliant with mandatory requirements

Table 12: Summary of Bids Received including bid price (Fleet Services D3 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
Auto Guyz Tire & Automotive Ltd.	\$308,530.18
North Keele Auto Repair Centre Ltd.	\$315,023.65
Eagle Autowerks Inc.*	\$364,477.70
Hogan Chevrolet Buick GMC Limited	\$365,394.29
BDS Fleet Service, 1698626 Ont. Inc.	\$365,423.65

* Supplier was found non-compliant with mandatory requirements

Table 13: Summary of Bids Received including bid price (Fleet Services D4 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$328,277.02
BDS Fleet Service, 1698626 Ont. Inc.	\$358,224.60
Hogan Chevrolet Buick GMC Limited	\$380,772.42

Table 14: Summary of Bids Received including bid price (Fire Services Com 1 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
Auto Guyz Tire & Automotive Ltd.	\$85,800.00
North Keele Auto Repair Centre Ltd.	\$86,500.00
Hogan Chevrolet Buick GMC Limited	\$92,852.00
BDS Fleet Service, 1698626 Ont. Inc.	\$96,500.00

Table 15: Summary of Bids Received including bid price (Fire Services Com 2 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$105,650.00
BDS Fleet Service, 1698626 Ont. Inc.	\$112,700.00
Hogan Chevrolet Buick GMC Limited	\$113,458.80

Table 16: Summary of Bids Received including bid price (Fire Services Com 3 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
North Keele Auto Repair Centre Ltd.	\$91,645.00
Hogan Chevrolet Buick GMC Limited	\$98,299.00
BDS Fleet Service, 1698626 Ont. Inc.	\$102,270.00

Table 17: Summary of Bids Received including bid price (Fire Services Com 4 - Light Duty):

Supplier Name	Bid Price (excluding H.S.T)
Auto Guyz Tire & Automotive Ltd.	\$94,060.00
North Keele Auto Repair Centre Ltd.	\$94,950.00
Hogan Chevrolet Buick GMC Limited	\$101,777.20
BDS Fleet Service, 1698626 Ont. Inc.	\$105,950
Eagle Autowerks Inc.*	\$106,064.30

*Supplier was found Non-Compliant with the mandatory requirements

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within the available budget, and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer