



**Rexdale – Casino Woodbine Community Benefits Agreement
Community Steering Committee**

Terms of Reference

A. Purpose

1. Community benefits agreements (CBAs) are a mechanism to leverage social and economic outcomes for local communities and equity-seeking groups impacted by large development projects. The Woodbine CBA is a legally binding agreement between One Toronto Gaming and the City of Toronto. The CBA fulfills City Council conditions that were required to expand gaming at Woodbine Racetrack.¹ The term of the CBA will cover the time that One Toronto Gaming operates gaming at Woodbine (approximately 20 years).
2. The mandate of the Community Steering Committee (hereafter the "CSC") is to monitor and support the successful implementation of the Woodbine CBA over the long term, including:
 - Receive and review quarterly reports from the Employment & Labour Market Advisory (ELMA) Working Group on targets set by the CBA;
 - Receive and review reports from the Casino Woodbine Responsible Gambling Oversight Committee on activities and metrics set by the CBA;
 - Receive and review quarterly reports from One Toronto Gaming on supply chain diversity and local procurement activities and metrics as set by the CBA (semi-annually commencing in 2021);
 - Receive and review reports from One Toronto Gaming on community access to space activities and metrics set by the CBA (commencing within 1 year of the entertainment venue opening, quarterly in the first 2 years, semi-annually thereafter);
 - Receive feedback and community concerns related to the implementation of the CBA; and
 - Inform City staff reports to City Council.
3. The CSC (along with the Employment & Labour Market Advisory Working Group and Casino Woodbine Responsible Gambling Oversight Committee) are collectively responsible for the accountability, transparency, and ensuring overall delivery of the requirements of the CBA.

¹ For more information about City Council conditions for expanded gaming at Woodbine Racetrack, please see April 2018 Staff Report <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2018.EX33.2>

Attachment 5: Rexdale-Casino Woodbine Community Benefits Agreement Community Steering Committee Terms of Reference

B. Membership and Term

1. The CSC will be convened by the City of Toronto through Social Development, Finance and Administration (SDFA) Division.
2. The Chair of the CSC will be the Executive Director of Social Development, Finance and Administration Division, or designate.
3. The CSC will meet quarterly.
4. Quorum will be a simple majority of members of the committee.
5. Initial CSC member composition is set by requirements in the CBA.
6. The CSC will be composed of the City of Toronto and one (1) representative from each of the following groups below.
 - Atkinson Foundation
 - Casino Woodbine (Local Operator)
 - Humber College
 - Local resident from Kingsview Village – The Westway Neighbourhood Action Planning Table
 - Local resident from North Etobicoke Resident Council
 - One Toronto Gaming (CBA Signatory)
 - Toronto Community Benefits Network
 - United Way Greater Toronto
7. Ontario Lottery and Gaming Corporation and Woodbine Entertainment Group will be invited observers.²

² The activities of the Community Steering Committee have direct implications on the Ontario Lottery & Gaming Corporation and Woodbine Entertainment Group (WEG) and vice versa. Ontario Lottery and Gaming Corporation will act as a liaison between the Casino Woodbine Responsible Gambling Oversight Committee and the Community Steering Committee. WEG must abide by a number of planning conditions that codify the requirement for a CBA to be in good standing into the City's planning documents and prior to the introduction of the Zoning Bills for enactment. Therefore, it is important for WEG to keep apprised of Community Steering Committee matters.

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8. Local resident members are appointed to the CSC by each respective Toronto Strong Neighbourhood Strategy 2020 Planning Table. (The Planning Table selects their representative.) The following will apply to the local resident member representing the Planning Table:³
- Will join the CSC for a two-year term with the possibility of extension
 - Will join the CSC as individuals, and not as representatives of any organization, other than the Planning Table
 - Will receive honoraria and compensation for public transportation
 - Will provide a report back to the Planning Table relying on materials provided to the CSC and, where needed, will bring input to the CSC from the Planning Table

C. Governance

1. The CSC will meet at the call of the Chair.
2. City of Toronto SDFA staff will provide meeting management support to the CSC. This includes setting meeting dates, sending out agendas and meeting materials, and taking meeting minutes.
3. City staff will provide a progress report to City Council by December 20, 2019 and then at least once per year on CBA implementation status and progress in achieving requirements as set by the CBA. The CSC will inform City staff reports to City Council.
4. The Community Steering Committee will review the Terms of Reference bi-annually, or as needed.

³ The resident that will represent each respective Toronto Strong Neighbourhood Strategy 2020 Planning Table will be selected through an application process developed by the City of Toronto, in consultation with the Planning Tables. Active members on each Planning Table will select their representative for the CSC.