

Amendments to Non-Competitive Procurements with Logixx Security Inc. and Northwest Protection Services Ltd. for Security Services at Mass Immunization Clinics

Date: April 14, 2022

To: General Government and Licensing Committee

From: Executive Director, Corporate Real Estate Management and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to request authority for the Executive Director, Corporate Real Estate Management to amend the contract value of two (2) non-competitive procurements for security services provided by Logixx Security Inc. and Northwest Protection Services Ltd. at mass immunization clinics across the City. The requested amendments would increase the value of each blanket contract by \$500,000 net of all taxes and charges (\$508,800 net of Harmonized Sales Tax Recoveries), for a cumulative amendment value of \$1,000,000 net of all taxes and charges (\$1,017,600 net of Harmonized Sales Tax Recoveries).

It is anticipated that the COVID-19 immunization clinics will remain operational and require security services until at least June 1, 2022, or beyond. By amending the blanket contracts, it will allow Corporate Real Estate Management to continue providing contracted security guard services at the clinics without interruption.

The approval of General Government and Licensing Committee is required in accordance with Section 71-11.1C of the Toronto Municipal Code Chapter 71 (Financial Control By-law), where the current request exceeds the allowable threshold of \$500,000 net of all taxes and charges.

RECOMMENDATIONS

The Executive Director, Corporate Real Estate Management and the Chief Procurement Officer recommend that:

1. The General Government and Licensing Committee, in accordance with Section

71-11.1C of the City of Toronto Municipal Code Chapter 71 (Financial Control By-law), grant authority to amend the following Non-Competitive Blanket Contracts for the provision of contracted security guard services at various locations managed by Toronto Public Health:

a. Blanket Contract Number 47023478 issued to Logixx Security Inc. by an additional amount of \$500,000 net of all taxes and charges (\$508,800 net of Harmonized Sales Tax Recoveries), increasing the value from \$1,000,000 net of all taxes and charges (\$1,017,600 net of Harmonized Sales Tax Recoveries) to \$1,500,000 net all taxes and charges (\$1,526,400 net of Harmonized Sales Tax Recoveries).

b. Blanket Contract Number 47023486 issued to Northwest Protection Services Ltd. by an additional amount of \$500,000 net of all taxes and charges (\$508,800 net of Harmonized Sales Tax Recoveries), increasing the value from \$1,000,000 net of all taxes and charges (\$1,017,600 net of Harmonized Sales Tax Recoveries) to \$1,500,000 net all taxes and charges (\$1,526,400 net of Harmonized Sales Tax Recoveries).

FINANCIAL IMPACT

The total value of the contract amendments identified in this report is \$1,000,000 net of all taxes and charges (\$1,017,600 net of Harmonized Sales Tax Recoveries), for continued security services at City immunization clinics.

Funding for Toronto Public Health to support the operational requirements of the mass immunization clinics (MICs) is expected to be received through continued COVID-19 support funding from the other levels of government as needed. Toronto Public Health is seeking reimbursement for costs incurred to operate its mass immunization clinics from the Ministry of Health (Ministry) as part of the Ministry's MIC Extra-Ordinary Cost Recovery Program.

Costs will be charged to Cost Centre PH4128, Cost Element 4439 and Functional Area Code 7170000000.

If required, future year expenditures will be referred to the City's annual budget process and included as part of future year budget submissions for Council consideration.

Company Name and Blanket Contract Number	Requested Amendment Amount (Net of Harmonized Sales Tax Recoveries)
Logixx Security Inc. (Contract 47023478)	\$508,800
Northwest Protection Services Ltd. (Contract 47023486)	\$508,800
Total Cost:	\$1,017,600

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

DECISION HISTORY

At its meeting of April 7, 2021, City Council adopted item HL26.1 "Response to COVID-19 - March 2021 Update," which provided a list of locations of the nine (9) City-operated clinics operated by Toronto Public Health, with support from other City staff.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.HL26.1>

COMMENTS

In February 2021, Corporate Real Estate Management procured multiple security guard vendors to help secure City mass immunization clinics, which were being urgently established in response to the COVID-19 pandemic. Multiple vendors were secured as companies at that time could not fulfill major staffing requests, including security guard vendors with existing contracts with the City.

To fulfill this immediate need, a non-competitive procurement was completed following a Request for Information (ROI) Number 9101-21-0070 for the provision of security services at COVID-19 immunization clinics. In response to this ROI, several non-competitive procurement contracts were established with security guard vendors, including Logixx Security Inc. and Northwest Protection Services Ltd. based on the then projected timelines of securing City immunization clinics.

The evolving situation of the pandemic has resulted in the need to continue and secure mass immunization clinics until at least June 2022, or beyond. In order to support the continuation of the immunization clinics, amendments are needed to increase the value of the two (2) non-competitive blanket contracts (Blanket Contract Number 47023478 issued to Logixx Security Inc. and Blanket Contract Number 47023486 issued to Northwest Protection Services Ltd.).

Based on this information, Corporate Real Estate Management is requesting that the two (2) vendors have their blanket contracts amended by an additional value of \$500,000 net of all taxes and charges (\$508,800 net of Harmonized Sales Tax Recoveries) to provide the services required at immunization clinics. This amendment is required to ensure continuity of security services at these locations without interruption. All work completed by the vendors will be done in accordance with the terms, conditions, and rates of the legal agreement.

Compliance with City Policies

The Fair Wage Office has reported that the vendors included in this report have reviewed and understood the Fair Wage Policy and labour trades requirements at the commencement of the contract period, and have agreed to comply fully with the City's Fair Wage Policy.

CONTACT

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SIGNATURE

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