

## **Administrative Penalty Tribunal Chair's 2021 Annual Report**

**Date:** April 12, 2022  
**To:** General Government and Licensing Committee  
**From:** Director, Court Services  
**Wards:** All

### **SUMMARY**

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The Administrative Penalty Tribunal is an independent adjudicative body consisting of 25 public panel members referred to as Hearing Officers. Hearing Officers are appointed by City Council and provide a second, independent review and decision in a parking violation dispute. Hearing Officers have the authority to affirm, vary or cancel the decision of a Screening Officer and extend time for payment. In carrying out this mandate, the Tribunal is authorized to conduct pre-hearings and mediations. Decisions of the Hearing Officers are final – there is no further appeal.

### **RECOMMENDATIONS**

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The Director, Court Services recommends that:

1. City Council receive the 2021 Annual Report from the Chair, Administrative Penalty Tribunal, contained in Attachment 1 to the report for information.

### **FINANCIAL IMPACT**

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There are no financial implications arising from this report.

### **DECISION HISTORY**

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This is the fifth annual report to be submitted by the Chair of the Administrative Penalty Tribunal.

The 2020 Annual report from the Chair of the Administrative Penalty Tribunal was adopted by Council on May 5, 2021.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.GL22.5>

The 2019 Annual Report from the Chair of the Administrative Penalty Tribunal was adopted by Council on July 28, 2020.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2020.GL14.8>

The 2018 Annual Report from the Chair of the Administrative Penalty Tribunal was adopted by Council on June 18 and 19, 2019.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.GL5.16>

The 2017 Annual Report from the Chair of the Administrative Penalty Tribunal was adopted by Council on April 24, 2018.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2018.GM26.8>

## COMMENTS

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Section 5.7 of Chapter 610 of the Toronto Municipal code requires the Chair of the Administrative Penalty Tribunal to report to Council annually on the activities. This report covers activities from January 1, 2021 to December 31, 2021.

The 2021 annual report includes the following sections:

- Background
- Chair's Opening Remarks
- Panel Members
- Business Meetings
- Training
- Mentoring
- Administrative Penalty Hearing Process
- Support Staff
- Challenges
- Practice Directions
- Strategic Plan for 2022

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## CONTACT

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**SIGNATURE**

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Susan Garossino, Director, Court Services Division

**ATTACHMENT 1:**

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Administrative Penalty Tribunal Chair's 2021 Annual Report.