

2023 Arboricultural Services Contract Terms

Date: June 15, 2022

To: Infrastructure and Environment Committee

From: General Manager, Parks, Forestry and Recreation and Acting Chief
Procurement Officer

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

The attachment to this report is about proposed terms and conditions to be applied to negotiations to be carried on by the City of Toronto for Urban Forestry's Arboricultural Services Negotiated Request for Proposal, which will be issued in August 2022, for implementation in July 2023. Procurement development includes an obligation not to disclose any information of the content of the Negotiated Request for Proposal (nRFP) and maintain confidentiality.

SUMMARY

The purpose of this report is to respond to City Council direction on item AU8.6 *Getting to the Root of the Issues: A Follow-Up to the 2019 Tree Maintenance Service Audit*, outlining the final details of the nRFP, including the contract terms being proposed for contracted Forestry services.

This report has been prepared in consultation with the City Manager's Office.

RECOMMENDATIONS

The General Manager, Parks, Forestry and Recreation (PFR) and Acting Chief Procurement Officer recommends that:

1. City Council authorize the public release of any terms and conditions in Confidential Attachment 1 to the report (June 15, 2022) from the General Manager, Parks, Forestry and Recreation and the Acting Chief Procurement Officer, which are made public through the issuance of a Request for Proposal, and direct that the balance of Confidential Attachment 1 remain confidential as it pertains to a position, plan, or

instruction to be applied to negotiations carried on or to be carried on by or on behalf of the City of Toronto.

FINANCIAL IMPACT

There are no immediate financial impacts arising from the recommendations in this report.

Funding provision is included in the 2022 Council Approved Operating Budget for Parks, Forestry and Recreation for the existing arboricultural services contract which expires on June 30, 2023.

Financial impact associated with the new contract will be requested through the 2023 budget submission for Parks, Forestry and Recreation as part of the annual budget process. Any additional funding required for optional renewal periods will be included in future year budget submission.

The Chief Financial Officer and Treasurer have reviewed this report and agrees with the information as presented in the Financial Impact Section.

DECISION HISTORY

At its December 15, 2021 meeting, City Council adopted IE26.7 Tree Maintenance Contracts (July 2023) - Increasing Competition and Performance Measurement.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.IE26.7>

At its May 5, 2021 meeting City Council adopted CC32.6 Award of Negotiated Request for Proposal Ariba Document 2305234907 to Various Suppliers for the Provision of Arboricultural Services at various City of Toronto locations.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.CC32.6>

At its April 7, 2021 meeting, City Council amended AU8.6 - Getting to the Root of the Issues: A Follow- Up to the 2019 Tree Maintenance Services Audit.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.AU8.6>

At its May 14, 2019 meeting, City Council adopted AU2.4 Review of Urban Forestry - Ensuring Value for Money for Tree Maintenance Services.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.AU2.4>

COMMENTS

City Council directed the General Manager, Parks, Forestry and Recreation and the Acting Chief Procurement Officer, in consultation with the City Manager, to report on final details of the Negotiated Request for Proposal, including the contract terms being proposed, for contracted Forestry services. Confidential Attachment 1 to this report describes the proposed terms and conditions for a negotiated request for proposal.

CONTACT

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SIGNATURE

Janie Romoff
General Manager, Parks, Forestry and Recreation

Sandra Lisi
Acting Chief Procurement Officer, Purchasing and Materials Management Division

ATTACHMENTS

Confidential Attachment 1 - Arboricultural Services Contract Terms