



REPORT FOR INFORMATION

Minutes from the Grants and Programs Committee Meeting held October 13, 2022

Date: October 20, 2022
To: Board of Directors of the Toronto Atmospheric Fund
From: Senior Grants Manager

MINUTES

1. Welcome, introductions, acknowledgements

Committee Chair Antoine Belaieff called the meeting to order, welcomed everyone present, and made a land acknowledgement statement.

2. Review of Agenda

Committee Chair Antoine Belaieff and Committee members reviewed the meeting agenda. Agenda approved.

3. Declarations of Interest pursuant to the *Municipal Conflict of Interest Act*

Corey Diamond declared a conflict of interest with Items 5(b) and 5(f). None of the other attendees declared a conflict of interest.

4. Review of Grants and Programs Budget

TAF grants budget and internal programs budget, submitted by Siddharth Chatpalliwar (Senior Grants Manager, TAF).

Siddharth Chatpalliwar presented the grants and internal programs budget for 2022.

5. Grant requests (for recommendation)

(September 29, 2022) Review of Grant Proposals, submitted by Siddharth Chatpalliwar (Senior Grants Manager, TAF).

a. Regional Municipality of Durham – Durham Region Green Development Incentive Program

The Committee recommended funding of \$50,000 over 24 months to the Regional Municipality of Durham to develop and implement an incentive program encouraging industry and consumers to adopt higher performance tiers of their municipal green development standards.

b. Efficiency Canada – Advancing Heat Pump Policy in Canada

The Committee recommended funding of \$300,000 over 24 months to Efficiency Canada to promote research and engagement outlining priority actions and policy changes required to enable adoption of energy efficient heat pumps.

c. Athena Sustainable Materials Institute – Embodied Carbon Pathfinder Tool

The Committee recommended funding of \$80,000 over 12 months to Athena Sustainable Materials Institute to upgrade the web-based Embodied Carbon Pathfinder tool and enable embodied carbon assessments in new construction and renovation projects in the GTHA. The Committee's recommendation is subject to the following conditions:

- TAF staff approval of the tool's success to date based on an assessment of its adoption rate and the level of satisfaction among the building design community in British Columbia.
- Written confirmation that the grantseeker has secured at least \$19,383 in additional project funding from other external sources.

d. Elexicon Group Inc. – Whitby Geoexchange District Energy Design

The Committee recommended funding of \$200,000 over 18 months to Elexicon Group Inc. to complete a detailed design of a district energy system that will enable large-scale carbon reductions through the decarbonization of heating in new buildings in Whitby. The Committee's recommendation is subject to the following condition:

- Engagement of an external partner to gather the learnings from the project and promote them to relevant industry, government and community stakeholders to catalyze similar projects across the Greater Toronto and Hamilton Area.

e. Pocket Community Association - Toronto Home Retrofit Coordination Program

The Committee recommended funding of \$196,000 over 18 months to build a non-profit retrofit coordination service and accelerate retrofits of single-family homes in Toronto. The Committee's recommendation is subject to the following conditions:

- Written confirmation that the grantseeker has secured at least \$281,000 in additional project funding from other external sources.
- Written confirmation that the grantseeker has completed recruitment of an Executive Director, a Marketing Lead, and any additional personnel possessing relevant business expertise for the Retrofit Coordination Service.

- Submission of a proposed business plan and revenue model for TAF approval.

6. Grant requests not recommended for funding

The Committee recommended that the TAF Board not approve four funding requests with a total value of \$714,989.

7. Internal Program Allocation Request

(September 29, 2022) Internal Program Allocation Request, submitted by Siddharth Chatpalliwar (Senior Grants Manager, TAF).

a. Omnibus Internal Allocation Request for 2023

The Committee recommended funding of \$948,000 over 12 months to support TAF's functional and focus area teams in implementing their priority strategies and activities for 2023. Detailed plans for each team will be finalized in line with TAF's 2023 organizational budget which will be presented for approval at the first meeting of the TAF Board in 2023. The funds will be allocated to internal staff teams as follows:

- Climate Policy: \$35,000 to support TAF's policy activities by engaging external experts on key opportunities, and through travel and communications focused on relevant policy files.
- Research and Innovation: \$30,000 to purchase data and software for enabling high-quality research and support external knowledge sharing through events.
- Retrofit Accelerator: \$600,000 to engage public and private building operators on designing and delivering deep retrofits, grow the ecosystem of deep retrofit solution providers, raise public and private capital for Accelerator-supported deep retrofit projects, and showcase the technical and economic viability and other benefits of deep retrofits.
- Electrification of Transportation: \$90,000 to support the implementation of TAF's EV Station Fund and enable research through external experts to accelerate the uptake of electric vehicles (EVs) and EV charging.
- Decarbonizing Ontario's Electricity System: \$96,000 to secure technical advisory support for advancing research on distributed energy resources and energy conservation, mobilize stakeholders on decarbonization initiatives, and attend relevant events.
- Grants: \$82,000 to support capacity building of grantees and TAF staff on program design and evaluation and other relevant training opportunities, engage a technical expert to customize TAF's grant administration software; and attend events to engage with other funders on leading grantmaking trends and opportunities.
- Impact Investing: \$15,000 to engage an external expert for customizing TAF's internal software to streamline key investment functions including pipeline management, investment tracking, and reporting.

8. Internal Program Allocation Reports

(October 13, 2022) Internal Program Allocation Update and Reports

The Committee received a progress update for information on all completed projects that were approved prior to the omnibus internal allocation request for 2022.

Attendance and Meeting Sessions*

Date and Time	Quorum	Members
October 13, 2022 (Thursday) 2:00 p.m. – 5:00 p.m. ET (Public Session)	Present	Present: Antoine Belaieff (Chair), Nicola Crawhall, Corey Diamond, Tamar Heisler, Erika Lontoc, Wayne Miranda, Sandra Odendahl Not Present: Councillor Mike Layton and Ryan Ness