

## **Selection of Candidates for Interview for the Toronto Local Appeal Body**

**Date:** June 9, 2022

**To:** Nominating Panel - Toronto Local Appeal Body

**From:** City Clerk

**Wards:** All

### **REASON FOR CONFIDENTIAL INFORMATION**

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This report deals with personal matters about identifiable individuals who are being considered for appointment to the Toronto Local Appeal Body.

### **SUMMARY**

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The Nominating Panel - Toronto Local Appeal Body will select candidates to be interviewed for appointment to the Toronto Local Appeal Body. The Nominating Panel will conduct interviews at its next meeting and recommend four candidates to City Council for appointment.

### **RECOMMENDATIONS**

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The City Clerk recommends that:

1. The Nominating Panel – Toronto Local Appeal Body select 12 candidates listed in Table 1 of Confidential Attachment 1 for interview at its next meeting for appointment to the Toronto Local Appeal Body.
2. The Nominating Panel – Toronto Local Appeal Body direct that the confidential information contained in Confidential Attachments 1 and 2 remain confidential in its entirety as it relates to personal matters about identifiable individuals being considered for appointment to the Toronto Local Appeal Body.

## FINANCIAL IMPACT

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There are no financial implications arising from this report.

## DECISION HISTORY

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At its meeting held April 6, 2022, City Council increased the size of the Toronto Local Appeal Body from ten members to fourteen members, including the Chair and Vice-Chair: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2022.PH32.2>

At its meeting held March 9, 2022, City Council appointed two members of the public to the Toronto Local Appeal Body for a term of office starting March 10, 2022 and ending March 9, 2026 and until successors are appointed:  
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2022.CC41.3>

At its meeting held November 25 & 26, 2020, City Council appointed five members of the public to the Toronto Local Appeal Body for a term of office starting December 14, 2020 and ending December 17, 2024 and until successors are appointed:  
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2020.CC26.7>

## COMMENTS

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### Composition of the Toronto Local Appeal Body

The board consists of 14 public members, including a Chair and Vice Chair.

### There are currently four positions under consideration

At its meeting held April 6, 2022, City Council increased the size of the Toronto Local Appeal Body from ten members to fourteen members, including the Chair and Vice-Chair. As a result of this decision there are four new positions to be filled.

### Term of office

The term of office for public members is four years. The new members appointed in this process will serve a term ending July 16, 2026.

Under the *Statutory Powers Procedure Act*, members are also required to continue beyond their term of office or resignation date to complete hearing any matters of which they are seized, and members may continue beyond their term of office until such time as sufficient numbers of incoming new members have completed any mandatory orientation and training.

### Public members should meet certain qualifications

Members should collectively bring the following skills and expertise to the tribunal:

- Experience in adjudication and mediation;
- Knowledge and experience with land use planning and planning law;
- Excellent listening skills and ability to analyze complex evidence;
- Sound judgement, tact, fairness and decorum;
- Ability to write clearly and concisely;
- Demonstrated high ethical standards and integrity;
- Ability to work under pressure to ensure timely hearing decisions; and
- Respect for access to justice, diversity and accommodation.

### **Members must satisfy certain eligibility requirements**

In addition to the general eligibility requirements set out in the Public Appointments Policy, members of the Toronto Local Appeal body must meet these criteria:

- Cannot be a member of Toronto's Committee of Adjustment, a land division committee, or planning advisory committee member;
- Former Members of Council who served in the immediately preceding term of Council are ineligible for appointment; and
- Members cannot act as agents for applicants before the Committee of Adjustment, Toronto Local Appeal Body and other City administrative tribunals and would be required to resign from the TLAB before doing so.

### **Members receive remuneration**

Members of the Toronto Local Appeal Body receive:

- \$600 per diem for full day hearings or mediation, business meetings and training sessions
- \$400 for a half day hearings or mediation, business meetings and training sessions (less than 3.5 hours)
- \$200 for a written decision

In addition to receiving per diem, the Chair shall receive an annual stipend of \$60,000, the Vice Chair shall receive an annual stipend of \$15,000 and public members shall receive an annual stipend of \$1,500.

### **Public Appointments staff have consulted with Court Services**

In preparation for this process, Public Appointments staff consulted with Court Services to discuss current board needs, emerging trends, and the appointments process.

### **Outreach was conducted for this vacancy**

Targeted outreach to attract skilled and diverse candidates included social media including LinkedIn and Twitter, contacting professional associations and communication via the Public appointments e-updates list.

## **Next steps - Interviews**

Once the Nominating Panel - Toronto Local Appeal Body has selected candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 20 minute interviews. Twelve interviews plus deliberations will take approximately 5.5 hours to complete.

## **CONTACT**

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## **SIGNATURE**

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John D. Elvidge  
City Clerk

## **ATTACHMENTS**

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Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Toronto Local Appeal Body

Confidential Attachment 2 - Diversity Information Summary for Current Public Members of the Toronto Local Appeal Body