

**FINANCIAL STATEMENTS**  
**For**  
**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**  
**For the year ended**  
**DECEMBER 31, 2021**

**Management's Responsibility for the Financial Statements**

The financial statements of the Committee of Management of George Bell Arena (the "Arena") are the responsibility of management and have been approved by the Board of Management.

The financial statements have been prepared in compliance with the Canadian public sector accounting standards, established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements.

The preparation of the financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Arena's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Board of Management is responsible for ensuring that management fulfills its responsibilities for financial reporting. The Board reviews the Arena's financial statements and discusses any significant financial reporting or internal control matters prior to the approval of the financial statements.

The financial statements have been audited by Welch LLP, independent external auditors appointed by the City of Toronto's Auditor General's Office, in accordance with Canadian generally accepted auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Arena's financial statements.

*B Norman*

..... Chairperson

*C Wince*

..... Treasurer

**INDEPENDENT AUDITOR'S REPORT**

To the Council of the Corporation of the

**CITY OF TORONTO AND  
THE COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**

*Opinion*

We have audited the accompanying financial statements of the Committee of Management of George Bell Arena (the "Arena"), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Arena as at December 31, 2021 and the results of its operations, changes in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Arena in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Arena's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Arena or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Arena's financial reporting process.

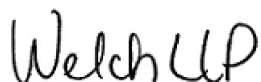
### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Arena's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Arena's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Arena to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants  
Licensed Public Accountants

Toronto, Ontario  
September 14, 2022.

**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**

**STATEMENT OF FINANCIAL POSITION**

**DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>FINANCIAL ASSETS</b>		
Cash	\$ 167,084	\$ 51,986
Accounts receivable	5,215	6,495
HST receivable	-	1,559
Due from the City of Toronto - operating deficit (note 4)	-	90,622
Due from City of Toronto - post employment benefits (note 5)	<u>45,054</u>	<u>74,227</u>
	<u>217,353</u>	<u>224,889</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	25,578	25,013
HST payable	20,159	-
Deferred revenue	35,055	110,649
Due to City of Toronto - operating surplus (note 4)	76,507	-
Due to City of Toronto - working capital advance (note 6)	15,000	15,000
Post-employment benefits payable (note 5)	<u>45,054</u>	<u>74,227</u>
	<u>217,353</u>	<u>224,889</u>
<b>NET DEBT</b>	<u>-</u>	<u>-</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 3)	<u>20,048</u>	<u>28,066</u>
	<u>20,048</u>	<u>28,066</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 20,048</u>	<u>\$ 28,066</u>

Approved by the Board:

*B Norman*

..... Chair

*C Wince*

..... Member

(See accompanying notes)

**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**

**STATEMENT OF OPERATIONS**

**YEAR ENDED DECEMBER 31, 2021**

	<u>Budget</u> (unaudited)	<u>2021</u>	<u>2020</u>
<b>Revenue</b>			
Ice rentals	\$ 734,980	\$ 361,448	\$ 393,893
Emergency funding from City of Toronto (note 9)	-	440,000	325,000
Facility rentals	15,000	37,964	7,235
Program fee	61,125	15,882	22,642
Other	8,250	3,829	2,397
Payment to the City of Toronto for employee related costs (note 5)	<u>-</u>	<u>(29,173)</u>	<u>(27,259)</u>
	<u>819,355</u>	<u>829,950</u>	<u>723,908</u>
<b>Expenses</b>			
Salaries and wages	370,815	340,866	347,819
Utilities	182,769	130,117	137,635
Employee benefits	119,899	88,435	88,174
Maintenance and repairs	105,232	142,174	108,966
Insurance	13,734	284	14,958
Professional fees	5,535	30,460	8,233
Program exp	-	3,660	-
General administration	7,813	10,583	7,663
Amortization	<u>-</u>	<u>8,018</u>	<u>9,713</u>
	<u>805,797</u>	<u>754,597</u>	<u>723,161</u>
<b>Excess revenue over expenses (expenses over revenue) before item below</b>	13,558	75,353	747
Vehicle and equipment reserve contribution (note 7)	<u>(13,000)</u>	<u>(14,000)</u>	<u>(13,000)</u>
<b>Operating surplus (deficit)</b>	\$ <u>558</u>	61,353	(12,253)
<b>Net expenditure receivable from (revenue payable to) the City of Toronto (note 4)</b>		<u>(69,371)</u>	<u>2,540</u>
<b>Annual deficit</b>		(8,018)	(9,713)
<b>Accumulated surplus, beginning of year</b>		<u>28,066</u>	<u>37,779</u>
<b>Accumulated surplus, end of year</b>		\$ <u>20,048</u>	\$ <u>28,066</u>

(See accompanying notes)

**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**  
**STATEMENT OF CHANGES IN NET DEBT**  
**YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
Annual surplus (deficit)	\$ (8,018)	\$ (9,713)
Change in prepaid expenses	-	3,895
Amortization of tangible capital assets	<u>8,018</u>	<u>9,713</u>
Changes in net debt	-	3,895
Net debt, beginning of year	<u>-</u>	<u>(3,895)</u>
Net debt, end of year	<u>\$ -</u>	<u>\$ -</u>

(See accompanying notes)

**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**

**STATEMENT OF CASH FLOWS**

**YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>CASH FLOWS FROM (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual deficit	\$ (8,018)	\$ (9,713)
Adjustments for:		
Amortization of tangible capital assets	<u>8,018</u>	<u>9,713</u>
	-	-
Non-cash changes to operations:		
Accounts receivable	1,280	18,764
Due from City of Toronto - operating deficit	90,622	(2,540)
HST payable/receivable	21,718	(20,417)
Prepaid expenses	-	3,895
Due from City of Toronto - post employment benefits	29,173	27,259
Accounts payable and accrued liabilities	565	(11,270)
Due to City of Toronto - operating surplus	76,507	-
Deferred revenue	(75,594)	24,372
Post-employment benefits payable	<u>(29,173)</u>	<u>(27,259)</u>
	<u>115,098</u>	<u>12,804</u>
<b>INCREASE IN CASH</b>	115,098	12,804
<b>CASH, BEGINNING OF YEAR</b>	<u>51,986</u>	<u>39,182</u>
<b>CASH, END OF YEAR</b>	\$ <u>167,084</u>	\$ <u>51,986</u>

(See accompanying notes)



COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

1. NATURE OF OPERATIONS

The Committee of Management of George Bell Arena (the "Arena") was established as a community recreation centre under the Community Recreation Centres Act, pursuant to Chapter 25 of the City of Toronto Municipal Code, by By-law No. 319-71, as amended. The Committee of Management operates and manages the Arena on behalf of the City of Toronto ("the City").

Under the By-Law, the Committee of Management, at the end of each fiscal year, shall pay to the City all revenue received by the Committee over and above that necessary to pay all the charges, costs and expenses resulting from or incidental to the management and control of the premises.

2. SIGNIFICANT ACCOUNTING POLICIES

*Basis of accounting*

These financial statements have been prepared in accordance with Canadian public sector accounting standards as issued by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

*Revenue recognition*

Revenues and expenditures are recorded on an accrual basis, when the service has been provided, evidence of an arrangement exists, the fee is fixed or determinable and the amount is collectible.

Ice rentals paid in advance are recorded as deferred revenue.

*Financial instruments*

The Arena initially measures its financial assets and financial liabilities at fair value.

The Arena subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, accounts receivable, HST receivable, and amounts due from the City of Toronto.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, HST payable, amounts due to the City of Toronto and post-employment benefits payable.

*Tangible capital assets*

Tangible capital assets are recorded at cost. Amortization is provided on a straight-line basis over their estimated useful lives as follows:

Furniture and equipment	5 years straight-line
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*Contributed materials and services*

Major capital expenditures are financed by the City, which owns the facility, and are not recorded in these financial statements. Services provided without charge by the City are not recorded in these financial statements. Other contributed materials and services are not recognized in the financial statements due to the difficulty of determining their fair value.

COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2021

2. **SIGNIFICANT ACCOUNTING POLICIES** - Cont'd.

*Employee related costs*

The Arena has adopted the following policies with respect to employee benefit plans:

- (a) The City offers a multi-employer defined benefit pension plan to the Arena's employees. Due to the nature of the Plan, the Arena does not have sufficient information to account for the Plan as a defined benefit plan; therefore, the multi-employer defined benefit pension plan is accounted for in the same manner as a defined contribution plan. An expense is recorded in the period in which contributions are made.
- (b) The Arena also offers its eligible employees a defined benefit health and dental plan, a long-term disability plan and continuation of health, dental and life insurance benefits to disabled employees. The accrued benefit obligations are determined using an actuarial valuation based on the projected benefit method prorated on service, incorporating management's best estimate of future salary levels, inflation, sick day usage estimates, ages of employees and other actuarial factors.

Net actuarial gains and losses that arise are amortized over the expected average remaining service life of the employee group.

The Arena recognizes an accrued benefit liability on the statement of financial position, which is the net of the amount of the accrued benefit obligations and the unamortized actuarial gains / losses.

*Use of estimates*

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Management makes accounting estimates when determining useful life of its tangible capital assets, assessing the allowance of doubtful accounts, significant accrued liabilities and the post-employment benefits liabilities. Actual results could differ from those estimates, the impact of which would be recorded in future periods.

3. **TANGIBLE CAPITAL ASSETS**

Tangible capital assets consist of the following:

	<u>2021</u>		<u>2020</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Cost</u>	<u>Accumulated amortization</u>
Furniture and equipment	\$ 137,981	\$ 117,933	\$ 137,981	\$ 109,915
Less: accumulated amortization	<u>(117,933)</u>		<u>(109,915)</u>	
	<u>\$ 20,048</u>		<u>\$ 28,066</u>	

**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2021**

**4. DUE FROM (TO) CITY OF TORONTO - OPERATING DEFICIT (SURPLUS)**

The balance from the City consists of the following:

	<u>2021</u>	<u>2020</u>
Balance, beginning of year	\$ <u>90,622</u>	\$ <u>88,082</u>
Operating (surplus) deficit	(61,353)	12,253
Amortization of tangible capital assets	<u>(8,018)</u>	<u>(9,713)</u>
Net expenditure receivable from (revenue payable to) the City of Toronto	(69,371)	2,540
Received from the City	<u>(97,758)</u>	<u>-</u>
	<u>(167,129)</u>	<u>2,540</u>
Balance, end of year	\$ <u>(76,507)</u>	\$ <u>90,622</u>

The Due (to) from City of Toronto balance is comprised of:

2016 operating deficit	\$ 79,578	\$ 79,578
2017 overpayment received	(90,748)	(90,748)
2018 operating deficit	1,494	1,494
2019 operating deficit	-	97,758
2020 operating deficit	2,540	2,540
2021 operating surplus	<u>(69,371)</u>	<u>-</u>
	\$ <u>(76,507)</u>	\$ <u>90,622</u>

**5. POST-EMPLOYMENT BENEFITS PAYABLE AND AMOUNT RECEIVABLE**

The Arena participates in a benefit plan provided by the City. The Arena provides administrative employees with long-term disability benefits and the continuation of health, dental and life insurance benefits to disabled employees.

Due to the complexities in valuing the benefit plans, actuarial valuations are conducted on a periodic basis. The most recent actuarial valuation was completed as at December 31, 2021 with projections to December 31, 2024. Assumptions used to project the accrued benefit obligation were as follows:

- long-term inflation rate - 2.0%
- assumed health care cost trends - range from 3.0% to 6.0%
- rate of compensation increase - 3.0% to 3.5%
- discount rates - post-retirement 2.7%, post-employment 2.0%, sick leave 2.1%

Information about the Arena's employee benefits, other than the multi-employer, defined benefit pension plan noted below, is as follows:

	<u>2021</u>	<u>2020</u>
Continuation of benefits to disabled employees	\$ 249,144	\$ 49,783
Post-employment income benefits	<u>455,694</u>	<u>61,795</u>
	704,838	111,578
Deduct: Unamortized actuarial loss	<u>(659,784)</u>	<u>(37,351)</u>
Post-employment benefit liability	\$ <u>45,054</u>	\$ <u>74,227</u>

COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2021

5. **POST-EMPLOYMENT BENEFITS PAYABLE AND AMOUNT RECEIVABLE - Cont'd.**

The continuity of the accrued benefit obligation is as follows:

	<u>2021</u>	<u>2020</u>
Balance, beginning of year	\$ 74,227	\$ 101,486
Interest cost	1,113	3,009
Amortization of actuarial loss	7,370	7,244
Expected benefits paid	<u>(37,656)</u>	<u>(37,512)</u>
	<u>(29,173)</u>	<u>(27,259)</u>
Balance, end of year	\$ 45,054	\$ 74,227

A long-term receivable from the City of \$45,054 in 2021 (2020 - \$74,227) has resulted from recording sick leave and post retirement benefits. Funding for these costs continues to be provided by the City as benefit costs are paid and the City continues to be responsible for the benefit liabilities of administrative staff that may be incurred by the Arena.

The Arena also makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of most of its eligible employees. The OMERS plan (the "Plan") is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employer contributions to this pension plan amounted to \$26,746 (2020 - \$31,931).

The most recent actuarial valuation of the Plan as at December 31, 2021 indicates the Plan is a deficit position and the Plan's December 31, 2021 financial statements indicate a net deficit of \$69 million (a deficit of \$3.131 billion plus adjustment of \$3.062 billion of unrecognized investment returns above or below the discount rate that is being smoothed and recognized over a five-year period). The Plan's management is monitoring the adequacy of the contributions to ensure that future contributions together with the Plan's assets and future investment earnings will be sufficient to provide for all future benefits. At this time, the Arena's contributions accounted for an insignificant portion of the Plan's total employer contribution. Additional contributions, if any, required to address the Arena's proportionate share of the deficit will be expensed during the period incurred.

6. **DUE TO CITY OF TORONTO - WORKING CAPITAL ADVANCE**

The Committee of Management retains a working capital advance of \$15,000 (2020 - \$15,000) provided by the City, for the management and control of the premises, to be returned to the City upon the Committee of Management ceasing to function for any reason.

7. **VEHICLE AND EQUIPMENT RESERVE CONTRIBUTIONS**

These contributions are for the financing of replacement ice resurfacer machines required by the Arenas in future years. In the year, the contribution was \$14,000 (2020 - \$13,000).

COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2021

8. **FINANCIAL INSTRUMENTS**

Transactions involving financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The following disclosures provide information to assist users of the financial statements in assessing the extent of risk related to the Arena's financial instruments.

*Credit risk*

The Arena is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Arena's maximum exposure to credit risk represents the sum of the carrying value of its cash, accounts receivable and amounts due from the City of Toronto. The Arena's cash is with a Canadian chartered bank and as a result management believes the risk of loss on these items to be remote.

Management believes that the Arena's credit risk with respect to accounts receivable is limited. The organization manages its credit risk by reviewing accounts receivable aging and following up on outstanding amounts.

*Liquidity risk*

Liquidity risk refers to the adverse consequence that the Arena will encounter difficulty in meeting obligations associated with financial liabilities, which are comprised of accounts payable and accrued liabilities and amounts due to the City of Toronto. The Arena manages liquidity risk by monitoring its cash flow requirements on a regular basis. Management believes its overall liquidity risk to be minimal as the Arena's financial assets are considered to be highly liquid.

*Market risk*

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest risk and other price risk.

i) *Currency risk*

Currency risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The Arena's financial instruments are denominated in Canadian dollars and it transacts primarily in Canadian dollars. As a result, management does not believe it is exposed to significant currency risk.

ii) *Interest rate risk*

Interest rate risk is the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market interest rates. As a result, management does not believe the Arena is exposed to interest rate risk as the Centre does not currently have any interest bearing debt.

iii) *Other price risk*

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate due to changes in market prices (other than those arising from currency risk or interest rate risk), whether these changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. Management does not believe the Arena is exposed to significant other price risks.

*Changes in risk*

There have been no significant changes in the Arena's risk exposures from the prior year.

**COMMITTEE OF MANAGEMENT OF GEORGE BELL ARENA**

**NOTES TO THE FINANCIAL STATEMENTS - Cont'd.**

**YEAR ENDED DECEMBER 31, 2021**

**9. UNCERTAINTY DUE TO THE ECONOMIC CONSEQUENCES OF COVID-19**

In Mid-March 2020, the province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the coronavirus disease.

The Arena was closed to the public for the majority of 2020 in response to the quarantine measures implemented by the provincial government to stop the spread of the virus. It had various reopenings and closures in 2021 but closed again in January 2022. As of March 1, 2022, the Arena reopened and is operating at regular hours.

The Arena received \$440,000 (2020 - \$325,000) from the City of Toronto as emergency funding to support cash shortfall due to the closures.

A high degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the disease makes it difficult to determine the length of time that the Arena's operations will be impacted or the severity of the impact. Consequently, the effects of any subsequent outbreaks or abrupt declines in economic activity will have on the Arena's operations, assets, liabilities, revenues and expenses are unknown at this time.

August 8, 2022

Committee of Management of George Bell Arena  
215 Ryding Avenue  
Toronto, Ontario  
M6N 1H6

**PRIVATE AND CONFIDENTIAL**

Attention: Committee of Management,  
Arena Manager

Dear Sir:

**Re: Audit of the December 31, 2021 Financial Statements**

During the course of our audit of the financial statements for the year ended December 31, 2021, we identified some matters which may be of interest to management.

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose defalcations and other irregularities and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating effectively.

As a result of our observations, we have outlined matters below along with some suggestions for your consideration.

Please note that under Canadian generally accepted auditing standards we must report significant deficiencies to those charged with governance.

This letter is not exhaustive, and deals with the more important matters that came to our attention during the audit.

**Issue #1 - Review of meeting minutes and financial reports by the Committee of Management**

During the course of our 2021 fiscal audit, we were unable to verify that financial reports are being reviewed by the Committee on a regular basis as the minutes did not reference any financial reports being presented at the Committee meetings. Additionally, we were unable to verify that board meeting minutes are being reviewed by the Committee on a regular basis as the minutes were inconsistent in referencing review of meeting minutes. We discussed the matters with the Board Chair and were informed the financial reports and previous meeting minutes are presented at the Committee meetings and that the issue is inclusion of the review in the minutes. Given the importance of financial report and meeting minute review by the Committee as a governance control, we recommend the minutes properly document the actions and discussions of the Committee at their regular meetings.

## **Issue #2 - Lack of employment agreements**

During the course of our 2019 and 2020 fiscal audits, we recommended that the Arena Manager generate and retain documentation to support each staff's effective rates of pay. During the course of our 2021 fiscal audit, we noted that there continues to be no employment agreements available. We recommend that the Arena Manager generate and retain documentation to support each staff's effective rates of pay (e.g. employment agreement or letter to employee indicating their effective wage rate).

## **Issue #3 - Review of bank reconciliations**

During the course of our 2018, 2019 and 2020 fiscal audits, we recommended that bank reconciliations be reviewed by someone other than the preparer and that their review be documented by initialing the bank reconciliations prepared. During the course of our 2021 fiscal audit, we noted that there continues to be no evidence that the bank reconciliations are reviewed. We recommend that the reconciliations be reviewed by someone other than the preparer and that their review be documented by initialing the bank reconciliations prepared.

We would like to express our appreciation for the co-operation and assistance which we received during the course of our audit from management.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Yours very truly,

**Welch LLP**



Christa Casey, CPA, CA  
Partner