



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3617594652 to iVedha Inc. for Testing and Quality Assurance Services for Technology Services Division

Date: November 9, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Services, Ariba Document Number 3617594652

Description:

For the provision of Testing and Quality Assurance (QA) Services for Technology Services Division for a period of fourteen (14) months from date of award to December 31, 2023.

This utilized the Vendor of Record Arrangement Tender Number 9951 for Information and Information Technology Solutions Consulting Services established by Province of Ontario's Ministry of Public and Business Service Delivery, with the agreement to be executed based on the terms and conditions set out in Request for Services Ariba Document Number 3617594652, and on such other terms and conditions satisfactory to the Controller and in a form satisfactory to the City Solicitor.

Recommended Supplier:

iVedha Inc.

Contract Award Value:

\$902,000 net of all applicable taxes and charges
\$1,019,260 including HST and all applicable charges
\$917,875 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2023.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$902,000 net of all applicable taxes and charges, \$1,019,260 including all applicable taxes and charges. The total potential cost to the City is \$917,875 net of HST recoveries.

Funding is available in the 2022-2031 Approved Capital Budget and Plan and included in the 2023-2032 Capital Budget and Plan submission for Technology Services Division. Complete funding details are provided in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Year	WBS Element	Cost Centre G/L	Total (Net of HST Recoveries)
2022	CIT048-32-01	4038	\$110,918
2023	CIT048-32-01	4038	\$37,651
	CIT046-12-02	4038	\$329,702
	CIT045-39-01	4038	\$219,802
	CIT045-44-01	4038	\$219,802
Total			\$917,875

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2023 budget process.

SOLICITATION SUMMARY

Solicitation Issued: August 24, 2022
Number of Addenda Issued: Two (2)
Number of Bids: One (1)

Solicitation Closed: September 9, 2022

Table 2: Summary of Proposal Received

Supplier Name
iVedha Inc.

DIVISION CONTACTS

Kelly Lee McGarry, Manager, Purchasing Client Services Purchasing and Materials Management, 416-338-5574, KellyLee.McGarry@toronto.ca

COMMENTS

The City of Toronto is utilizing the Ministry of Public and Business Service Delivery Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. The resulting contract between the public body and the Supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;
- c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- d. The appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- e. The total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- f. The Supplier is not ineligible, suspended or otherwise in contravention of Chapters 71-Financial Control and 195-Purchasing of the City of Toronto Municipal Code;
- g. The Solicitation document was issued through piggy back Vendor of Record process and six (6) prequalified firms were invited for submission in accordance with Vendor of Record User Guide for Information and Information Technology Solutions Consulting Services, and bids or proposals were submitted electronically in Ariba; and
- h. The Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer