



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3609631636 to BDA Inc., for the Workplace Modernization Construction Fit-out of Floors CH5E and CH22E at City Hall

Date: November 17, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: 10

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:

Request for Tender, Ariba Document Number 3609631636

Description:

Workplace Modernization Construction Fit-out of Office Floors CH5E and CH22E at City Hall, located at 100 Queen Street West, Toronto

Recommended Bidder:

BDA Inc.

Contract Award Value:

\$3,806,421 net of all applicable taxes and charges
\$4,301,256 including HST and all applicable charges
\$3,873,414 net of HST recoveries

Contract is expected to start on date of award and the project is expected to end by April 1, 2023

FINANCIAL IMPACT

The total contract award identified in this report is \$4,301,256 including all applicable taxes and charges. The cost to the City is \$3,873,414 net of HST recoveries.

The construction estimate for this project is \$2,662,100 net of all applicable taxes and charges.

Funding is available in the 2022 Approved Capital Budget and 2023-2031 Approved Capital Plan for Corporate Real Estate Management Division. Additional funding details are summarized in Table 1:

Table 1: Financial Impact Summary of Recommended Contract

WBS Cost Element	SAP Description	2022	2023	Total (Net of HST Recoveries)
CCA268-02-04	MAP Fit-up & Modernize City Hall	\$200,000	\$3,284,920	\$3,484,920
CCA247-29-F11	ModernTO – Ch. 5, 22 Mechanical Plumbing	\$0	\$142,668	\$142,668
CCA242-02-F47	ModernTO – Ch. 5, 22	\$0	\$245,827	\$245,827
Totals		\$200,000	\$3,673,414	\$3,873,414

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2023 budget process.

CALL SUMMARY

Call Issued: September 2, 2022

Call Closed: October 4, 2022

Number of Addenda Issued: Four (4)

Number of Bids: One (1)

Table 2: Summary of Bids Received including bid price, net of HST recoveries;

Company	Tender Price
BDA Inc.	\$3,417,181 *

* Pursuant to the Request for Tender document the contract award value includes the contingency allowance.

DIVISION CONTACTS

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Joseph Salvagio, Manager, ModernTO, Corporate Real Estate Management, 416-392-9563, Joseph.Salvagio@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer