



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3609626333 to BDA Inc. for the Workplace Modernization Construction Fit-out of Floor MH2 at Metro Hall

Date: December 1, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: 10

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Request for Tender, Ariba Document Number 3609626333

Description:
Workplace Modernization of Office Floors, Fit-out of Floor MH2 at Metro Hall. Located at 55 John St., Toronto.

Recommended Bidder:
BDA Inc.

Contract Award Value:
\$1,552,000 net of all applicable taxes and charges
\$1,753,760 including HST and all applicable charges
\$1,579,315 net of HST recoveries

Contract is expected to start on date of award and the project is expected to end by April 30, 2023

FINANCIAL IMPACT

The total contract award identified in this report is \$1,753,760 including all applicable taxes and charges. The cost to the City is \$1,579,315 net of HST recoveries.

The construction estimate for this project is \$ 1,676,400 net of all applicable taxes and charges.

Funding is available in the 2022 Approved Capital Budget and 2023-2031 Approved Capital Plan for Corporate Real Estate Management Division. Additional funding details are summarized in Table 1:

Table 1: Financial Impact Summary of Recommended Contract

WBS Cost Element	SAP Description	2022	2023	Total (Net of HST Recoveries)
CCA268-02-05	MAP Fit-up & Modernize Metro Hall	\$0	\$1,579,315	\$1,579,315

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2023 budget process.

CALL SUMMARY

Call Issued: September 1, 2022

Call Closed: October 4, 2022

Number of Addenda Issued: Four (4)

Number of Bids: Two (2)

Table 2: Summary of Bids Received for Tender Document Number 3609626333 bid price

Bidder Name	Tender Price
Brook Restoration Ltd.	\$ 1,149,695 **
BDA Inc.	\$ 1,753,760 *

* Pursuant to the Request for Tender document the contract award value includes the contingency allowance.

** Supplier was found non-compliant.

DIVISION CONTACTS

Clarman Yang, Acting Manager, Purchasing Client Services, Purchasing and Materials Management Division, 416-392-1302, Clarman.Yang@toronto.ca

Joseph Salvagio, Manager, ModernTO, Corporate Real Estate Management, 416-392-9563, Email: Joseph.Salvagio@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer