



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 2993629821 to Various Suppliers for Professional Topographic Surveying Services in conjunction with the Parks, Forestry and Recreation Division

Date: December 1, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 2993629821

Description:

For the provision and delivery of Professional Topographic Surveying Services to Genesis Land Surveying Inc., Tham Surveying Limited, J H Gelbloom Surveying Limited Rouse Surveying Inc. in conjunction with the Parks, Forestry & Recreation Division of the City of Toronto for a period of three (3) years, with the option to renew the contract for two (2) additional separate one (1) year periods.

Recommended Supplier:

Genesis Land Surveying Inc.
Tham Surveying Limited,
J H Gelbloom Surveying Limited
Rouse Surveying Inc.

Should the option(s) years one (1) and two (2) be exercised, then the General Manager Parks, Forestry and Recreation will request the Acting Chief Procurement Officer to process the renewals under the same terms and conditions.

Contract Award Value:

1. Genesis Land Surveying Inc.

Date of Award to October 7, 2025

\$135,960 net of all applicable taxes and charges

\$153,635 including HST and all applicable charges

\$138,353 net of HST recoveries

The Contract is expected to start following the date of award and end on October 6, 2025.

Option Year 1: (October 7, 2025 to October 6, 2026)

\$46,680 net of all applicable taxes and charges

\$52,748 including HST and all applicable charges

\$47,501 net of HST recoveries

Option Year 2: (October 7, 2026 to October 6, 2027)

\$48,080 net of all applicable taxes and charges

\$54,330 including HST and all applicable charges

\$48,926 net of HST recoveries

The total contract award including all option years net of all applicable taxes and charges is \$230,720 and \$260,713 including all applicable taxes and charges. **The total cost to the City including all option years is \$234,780 net of HST recoveries.**

2. Tham Surveying Limited

Date of Award to October 7, 2025

\$141,300 net of all applicable taxes and charges

\$159,669 including HST and all applicable charges

\$143,789 net of HST recoveries

The Contract is expected to start following the date of award and end on October 6, 2025.

Option Year 1: (October 7, 2025 to October 6, 2026)

\$47,100 net of all applicable taxes and charges

\$53,223 including HST and all applicable charges

\$47,929 net of HST recoveries

Option Year 2: (October 7, 2026 to October 6, 2027)

\$48,513 net of all applicable taxes and charges

\$54,820 including HST and all applicable charges

\$49,367 net of HST recoveries

The total contract award including all option years net of all applicable taxes and charges is \$236,913 and \$267,712 including all applicable taxes and charges. **The total cost to the City including all option years is \$241,083 net of HST recoveries.**

3. J H Gelbloom Surveying Limited

Date of Award to October 7, 2025

\$160,110 net of all applicable taxes and charges

\$180,924 including HST and all applicable charges

\$162,928 net of HST recoveries

The Contract is expected to start following the date of award and end on October 6, 2025.

Option Year 1: (October 7, 2025 to October 6, 2026)

\$53,370 net of all applicable taxes and charges

\$60,308 including HST and all applicable charges

\$54,309 net of HST recoveries

Option Year 2: (October 7, 2026 to October 6, 2027)

\$54,971 net of all applicable taxes and charges

\$62,117 including HST and all applicable charges

\$55,939 net of HST recoveries

The total contract award including all option years net of all applicable taxes and charges is \$268,451 and \$303,350 including all applicable taxes and charges. **The total cost to the City including all option years is \$273,176 net of HST recoveries.**

4. Rouse Surveying Inc.

Date of Award to October 7, 2025

\$213,930 net of all applicable taxes and charges

\$241,741 including HST and all applicable charges

\$217,695 net of HST recoveries

The Contract is expected to start following the date of award and end on October 6, 2025.

Option Year 1: (October 7, 2025 to October 6, 2026)

\$73,449 net of all applicable taxes and charges

\$82,998 including HST and all applicable charges

\$74,742 net of HST recoveries

Option Year 2: (October 7, 2026 to October 6, 2027)

\$75,653 net of all applicable taxes and charges

\$85,488 including HST and all applicable charges

\$76,984 net of HST recoveries

The total contract award including all option years net of all applicable taxes and charges is \$363,032 and \$410,226 including all applicable taxes and charges. **The total cost to the City including all option years is \$369,421 net of HST recoveries.**

All Four (4) Suppliers Combined:

The total value of all contracts to be awarded including all option years net of all applicable taxes and charges is \$1,099,116 and \$1,242,001 including all applicable taxes and charges. **The total cost to the City including all option years for all awards is \$1,118,460 net of HST recoveries.**

The above cost calculations for the Option Years reflect an estimated annual 3% increase as per the Consumer Price Index (CPI).

FINANCIAL IMPACT

The total potential contract award including all option years is \$1,099,116 net of all applicable taxes and charges and \$1,242,001 including all applicable taxes and charges. The total cost to the City including all option years is \$1,118,460 net of HST recoveries.

Funding for these contracts are included in 2022 Council Approved Capital Budget and 2023-2031 Capital Plan for Parks, Forestry, and Recreation as summarized in Table 1.

The funding will be drawn upon in increments via Contract Release Orders on an as-needed basis, in consideration of approved cash flow commitments. Should the City choose to exercise the option to renew for an additional two (2) separate one (1) year periods, then appropriate additional funding will be included in the 2025, 2026 and 2027 Capital Budget Submission(s) for Parks, Forestry and Recreation.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Description	WBS Element	Date of Award to December 31, 2022	January 1, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to October 6, 2025	Option Year 1 October 7, 2025 to December 31, 2025	Option Year 1 January 1, 2026 to October 6, 2026	Option Year 2 October 7, 2026 to December 31, 2026	Option Year 2 January 1, 2027 to October 6, 2027	Total (Net of HST Recoveries)
Investigation & Pre-Engineering	CPR114-50-04	\$20,000								\$20,000
Investigation & Pre-Engineering	CPR114-53		\$211,588	\$211,588	\$219,587	\$20,000	\$204,481	\$20,000	\$211,216	\$1,098,460
TOTAL		\$20,000	\$211,588	\$211,588	\$219,587	\$20,000	\$204,481	\$20,000	\$211,216	\$1,118,460

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: February 10, 2022 **Solicitation Closed:** March 3, 2022
Number of Addenda Issued: 0
Number of Bids: Eight (8)

Table 2: Summary of Bids Received including Bid Price.

Supplier Name	Bid Price (excluding H.S.T.)
Genesis Land Surveying	\$135,960
Tham Surveying Limited	\$141,300
J H Gelbloom Surveying Limited	\$160,110
Rouse Surveying Inc.	\$213,930
CLARKE WILKINSON ALTON SURVEYING	\$226,500
STANTEC GEOMATICS LTD.	\$262,416
Tulloch Engineering	\$277,362
J.D. BARNES LTD.	\$283,890

DIVISION CONTACTS

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Alex Mut, Manager, Construction Management and Capital Projects, Parks, Forestry and Recreation, Tel: 416-395-8177, Email: Alex.Mut@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer