



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3602552243 to Sulco Chemicals Limited for the Non-Exclusive Supply and Delivery of Sodium Bisulphite for Toronto Water

Date: December 15, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3602552243

Description:

The Non-Exclusive Supply and Delivery of Sodium Bisulphite for Toronto Water from January 1, 2023 to December 31, 2023, with options to extend the agreement on the same terms and conditions for up to four (4) additional separate one (1) year periods, all in accordance with the provisions and specifications contained in the Request for Quotation, at the sole discretion of the City and subject to budget approval(s).

Should the option(s) be exercised, the General Manager of Toronto Water will request the Acting Chief Procurement Officer of Purchasing and Materials Management to process the renewals under the same terms and conditions.

Recommended Supplier:

Sulco Chemicals Limited

Contract Award Value:

\$663,275 net of all applicable taxes and charges
\$749,501 including HST and all applicable charges
\$674,949 net of HST recoveries

Contract is expected to start on January 1, 2023 and end on December 31, 2023.

Option Year 1: January 1, 2024 to December 31, 2024

\$696,439 net of all applicable taxes and charges

\$786,976 including HST and all applicable charges

\$708,696 net of HST recoveries

Option Year 2: January 1, 2025 to December 31, 2025

\$731,261 net of all applicable taxes and charges

\$826,325 including HST and all applicable charges

\$744,131 net of HST recoveries

Option Year 3: January 1, 2026 to December 31, 2026

\$767,824 net of all applicable taxes and charges

\$867,641 including HST and all applicable charges

\$781,337 net of HST recoveries

Option Year 4: January 1, 2027 to December 31, 2027

\$806,215 net of all applicable taxes and charges

\$911,023 including HST and all applicable charges

\$820,404 net of HST recoveries

The total potential contract award including all optional periods net of all applicable taxes and charges, and \$4,141,465 including all applicable taxes and charges.

The total potential cost to the City is \$3,729,517 net of HST recoveries.

The above cost calculations reflect a five (5) percent Consumer Price Index increase applied annually to the to the yearly cost after the initial year.

FINANCIAL IMPACT

The total contract award identified in this report is \$4,141,465 including all applicable taxes and charges. The cost to the City is \$3,729,517 net of HST recoveries.

The engineering estimate for the initial term of this project is \$562,083 net of all taxes and charges.

Funding has been included in the 2023 Operating Budget Submission for Toronto Water. Should the City choose to exercise the optional periods, additional funding will be included in the 2024-2027 Operating Submissions of Toronto Water. Additional details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	January 1, 2023 to December 31, 2023	Option 1: January 1, 2024 to December 31, 2024	Option 2: January 1, 2025 to December 31, 2025	Option 3: January 1, 2026 to December 31, 2026	Option 4: January 1, 2027 to December 31, 2027	Total Award (net of HST Recoveries)
GL 2461 TW4036 TW4060 TW4080 TW4100 TW7015 TW7030	\$674,949	\$708,696	\$744,131	\$781,337	\$820,404	\$3,729,517

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: October 13, 2022 **Solicitation Closed:** November 14, 2022

Number of Addenda Issued: One (1)

Number of Bids: One (1)

Table 2: Summary of Bids Received Including Bid Price

Supplier Name	Bid Price (excluding H.S.T.)
Sulco Chemicals Limited	\$663,275.00

DIVISION CONTACTS

Kelly Lee McGarry, Purchasing Client Services, Purchasing and Materials Management Division, 416-338-5574, KellyLee.McGarry@toronto.ca

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William Fernandes, Director, Infrastructure and Development Services, Water Treatment & Supply, Toronto Water, Telephone: 416-392-8220, Email: William.Fernandes@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. the Solicitation document was advertised on the City's internet website and bids were submitted electronically in Ariba; and
- e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer