



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3608242020 to Graham Alarm Monitoring Ltd. for the non-exclusive supply of all labour, equipment, materials, supervision, and any associated equipment required by CAN/ULC-S561 to monitor fire alarm systems for various City Divisions.

Date: December 15, 2022
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposal, Ariba Document Number 3608242020

Description:

For non-exclusive supply of all labour, equipment, material, supervision, and any associated equipment required by CAN/ULC-S561 to Monitor Fire Alarm Systems for Various City of Toronto's Divisions from January 1, 2023 to December 31, 2025, with the option to renew for one (1) additional two (2) year period. Should the option be exercised, then the Executive Director of Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Graham Alarm Monitoring Ltd.

Contract Award Value:
\$689,850 net of all applicable taxes and charges
\$779,531 including HST and all applicable charges
\$701,991 net of HST recoveries

Contract is expected to start on January 1, 2023 and end on December 31, 2025

Option Period 1 (January 1, 2026 to December 31, 2027)

\$705,447 net of all applicable taxes and charges

\$797,155 including HST and all applicable charges

\$717,863 net of HST recoveries

The total potential contract award including option period is \$1,576,686 including HST and all applicable charges and \$1,395,297 net of all applicable taxes and charges. **The total potential cost to the City including option period is \$1,419,854 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award for all contracts including all option years is \$1,576,686 including all applicable taxes and charges. The cost to the City is \$1,419,854 net of HST recoveries.

Fund is available in the 2023 Tabled Operating Budget for Corporate Real Estate Management. Additional funding may be requested in the 2024 and 2025 Operating Budget Submissions for Corporate Real Estate Management.

Should the City choose to exercise the option(s) to renew for an additional one (1) two (2) year period, then appropriate funding, if needed, will be included in its 2026 and 2027 Operating Budget Submissions.

The cash flow funding requirement for this service is summarized in the following table (net of HST recoveries).

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre - FA100-30 (C/Es 4431, 4424)	Total
Initial Term		
January 1, 2023 to December 31, 2023	\$188,205	
January 1, 2024 to December 31, 2024	\$233,997*	
January 1, 2025 to December 31, 2025	\$279,789*	
Initial Term Total		\$701,991
Option Period 1		
January 1, 2026 to December 31, 2026	\$335,349*	
January 1, 2027 to December 31, 2027	\$382,514*	
Option Period 1 Total		\$717,863
Grand Total		\$1,419,854

* The contract is being awarded assuming that the City of Toronto will be adding in 100 buildings a year in addition to the existing 311 current serviced.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: September 16, 2022 **Solicitation Closed:** October 18, 2022
Number of Addenda Issued: Four (4)
Number of Bids: Five (5)

Table 2: Summary of Bids Received:

Supplier Name
Chubb Fire & Security Ltd*
Fire Monitoring of Canada Inc.
Firetronics 2000 Inc. **
Graham Alarm Monitoring Ltd.
Onyx-Fire Protection Service Inc.**

* Supplier was found noncompliant with mandatory requirements

**Supplier failed minimum technical threshold of 49 points

Range of Scores:
41.2 to 90.71 points

DIVISION CONTACTS

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Clarman Yang, Acting Manager, Purchasing Client Services, Purchasing and Materials Management Division, Telephone: 416-392-1302 Email: Clarman.Yang@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
 - b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
 - c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and
 - e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer