



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3447108958 to DSR Systems Inc. for Professional and Technical Services for State of Good Repair Condition Assessments for Major Facilities for Parks, Forestry and Recreation Division

Date: January 19, 2023
To: Bid Award Panel
From: Acting Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Acting Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal (RFP), Ariba Document Number 3447108958

Description:

To provide Professional and Technical Services for State of Good Repair Condition Assessments for Major Facilities on behalf of the Parks, Forestry & Recreation Division of the City of Toronto for a period of two (2) years.

Recommended Supplier:

DSR Systems Inc.

Contract Award Value:

\$928,999 net of all applicable taxes and charges
\$1,049,769 including HST and all applicable charges
\$945,349 net of HST recoveries

Contract is expected to start following the date of award and end by December 31, 2024.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,049,769 including all applicable taxes and charges. The total potential cost to the City is \$945,349 net of HST recoveries.

Funding for this project is included in the 2023 Tabled Capital Budget and 2024-2032 Capital Plan for Parks, Forestry, and Recreation as summarized in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Date of Award to December 31, 2023	January 1, 2024 to December 31, 2024	Total (Net of HST Recoveries)
CPR114-50-03	Capital Asset Management Planning	\$545,349	\$400,000	\$945,349

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications as identified in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 2, 2022 **Solicitation Closed:** July 7, 2022

Number of Addenda Issued: Two (2)

Number of Bids: Nine (9)

Table 2: Summary of Bids Received including Bid Price

Supplier Name
Accent Building Sciences Inc.
Bold Engineering Inc.
DSR Systems Inc.**
EXP Services Inc.
Green PI Inc.
McIntosh Perry Limited
Read Jones Christoffersen Ltd.
Stephenson Engineering Limited
Stile Architect Inc.*

*Supplier did not meet the required minimum technical score, therefore their cost of services envelope was not opened.

**Pursuant to the Request for Proposal document the contract award value includes contingency

Range of Scores:

32.67 to 81.13

DIVISION CONTACTS

Kelly Lee McGarry, Manager, Community & Social Services and City Manager Office, Purchasing Client Services, Purchasing & Materials Management; Tel: 416-392-1492, KellyLee.McGarry@toronto.ca

Alex Mut, Manager, Construction Management and Capital Projects, Parks, Forestry and Recreation, Tel: 416-392-8177, Alex.Mut@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi
Acting Chief Procurement Officer