



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3735537285 to Active Mechanical Services for Mechanical System and Equipment Upgrade at Scarborough Civic Centre, 150 Borough Drive, Toronto, Ontario, for Corporate Real Estate Management

Date: February 9, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 21

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Ariba Document Number 3735537285

Description:
For the Mechanical System and Equipment Upgrade at 150 Borough Drive, Toronto, Ontario.

Recommended Supplier:
Active Mechanical Services

Contract Award Value:
\$ 754,595 net of all applicable taxes and charges
\$ 852,692 including HST and all applicable charges
\$ 767,875 net of HST recoveries

Contract is expected to start on date of award and end December 31, 2023.

FINANCIAL IMPACT

The total contract award identified in this report is \$754,595 net of all applicable taxes and charges and \$852,692 including all applicable taxes and charges. The total cost to the City is \$ 767,875 net of HST recoveries.

Funding is available in the 2023 Tabled Capital Budget for Corporate Real Estate Management. Additional funding details are summarized in Table 1.

The engineering estimate for this project is \$854,000 including Contingency Allowance and net of all taxes and charges.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Total (Net of HST recoveries)
CCA247-29-F09	Mechanical System and Equipment Upgrade	\$ 767,875

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2023 budget process.

SOLICITATION SUMMARY

Solicitation Issued: November 21, 2022
05, 2023

Solicitation Closed: January

Number of Addenda Issued: Five (5)

Number of Bids: Three (3)

Table 2: Summary of Bids for Tender Ariba Document Number 3735537285

Supplier Name	Bid Price (Excluding H.S.T.) in CAD*
Active Mechanical Services	\$654,595
LCD Mechanical Inc.	\$670,328
The State Group Inc.	\$939,914

* Pursuant to the RFT document the bid price includes contingencies.

Note: Engineering Contingency Allowance to be allocated is \$100,000.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

d. being within the authority of the Bid Award Panel;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer